

GUJARAT BIOTECHNOLOGY UNIVERSITY
Gujarat International Finance Tech (GIFT) - City,
Shahpur Village, Gandhinagar-382355, Gujarat.

**E-TENDER FOR RATE CONTRACT OF LABORATORY
CONSUMABLES,CHEMICALS, GLASSWARE**

TENDER ID: GBU/RC/2023/1

Activity	Timeline
Starting Date for Tender	16/05/2023
Pre-Bid Meeting	20/05/2023, 12:00 PM
Last Date for online submission of tender	12/06/2023, 04:00 PM
Last Date for Tender submission (Technical bid Hard Copy Only)	14/06/2023 till 06.00 PM
Date of Bid Opening	Will be intimated soon

RATE CONTRACTS

1. Rate Contracts

Definition:

A Rate Contract (commonly known as RC) is an agreement between the purchaser and the supplier for supply of specified goods (and allied services, if any) at specified price and terms & conditions (as incorporated in the agreement) during the period covered by the Rate Contract. In a Rate Contract neither quantity is mentioned nor is any minimum drawl guarantee is given. In another words, the Rate Contract is in the nature of a standing offer from the supplier firm. The firm and/or the purchaser are entitled to withdraw/cancel the Rate Contract by serving an appropriate notice on each other normally by giving 30 (thirty) days' time. However, once a supply order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity period of the rate contract, that supply order becomes a valid and binding contract. In view of Government e Marketplace (GeM) coming into operation, Rate Contract can be concluded for specialized **R&D Consumables on NDP (Net Dealer Price) basis.**

- **Merits of a Rate Contract:**
 - The Rate Contract system provides various benefits to both the Purchaser (i.e. user) and the Supplier and the same are indicated below:
 - **Benefit to users:**
 - Economical price due to aggregation of demands. Saves time, efforts, man-hours and related costs involved as well as repetitive tendering process. It thus reduces lead time for procurement.
 - Availability of quality goods with full quality assurance back-up.
 - Enables procurement as and when required and thus reduces inventory carrying cost.
 - Provides one single point of contact to procure such items.

 - **Benefit to suppliers:**
 - Reduces marketing cost and efforts.
 - Eliminates repetitive tendering and follow-up actions with multiple authorities.
 - Provides single point contact for Govt. supplies.
 - Aggregation of Govt. demand leads to economic production.
 - Lends credibility.
 - Promotes quality discipline.
-
- **Procedure for Conclusion of Rate Contracts on NDP basis by Gujarat Biotechnology University**

To procure different types of specialized Practical and R&D consumables which can be categorized under glass wares, plastic wares, chemicals, biochemical etc. for which the performance parameters differ significantly among the products of different manufacturers and where equitable comparison of prices of such products or services is not feasible, such requirements may be met by the Procuring Entity by concluding RCs on NDP basis. For this purpose, the following needs to be ensured:

- The Procuring Entity shall invite tenders on single tender basis directly from the known manufacturers or their authorized sole distributors who are specifically authorized

- to quote by the manufacturer for the particular tender.
- RC shall be concluded on NDP basis with applicable discount and terms & conditions.
 - While concluding the RC it should be clearly indicated that RC is applicable for a particular category of items of the Price List/Catalogue of the vendor.
 - Depending upon the need, the Procuring Entity shall ensure that such contracts are concluded with only those firms whose products are often required on repetitive basis by the Procuring Entity for its R&D activities. A large number of such RCs does not benefit the Procuring Entities since the vendors use name of the Procuring Entity for securing RCs in other organizations and for furtherance of their other business interests.

An Indenter is free to choose any of the RC holders to procure items under the RC depending upon the requirement of the experiment. In case the goods are proposed to be procured under direct purchase without quotation or under Local purchase committee, the purchaser shall ensure that the prices to be paid for such products do not exceed those stipulated rates in the RC.

- The requirement of Bid Security and Performance security does not apply for RCs concluded on NDP basis.
- The provisions of fall clause shall apply. (as described later)
- The RC on NDP basis can also be concluded directly with the foreign principal manufacturer/its foreign supplier in foreign currency ensuring that the benefits available to Gujarat Biotechnology University on account of Custom duty, IGST/SGST are properly availed.

Terms and conditions

- The last date of submission of bid on website <https://www.nprocure.com> or <http://www.gbu.nprocure.com> 04/06/2023 till 6 PM. No physical (Commercial) bids will be accepted under normal circumstances. However, GBU reserves the right to ask the bidders to submit the bid and /or any other documents in physical form.
- The bid is non-transferable.
- The competent authority will have full right to reject any/all offer(s) without assigning any reason thereof and full authority to postpone the tender issue date, submission /opening date or to alter any other condition of tender as per Policy/Committee recommendations of GBU for which no claim from whomsoever will be entertained.
- The bidder should have a total sum of turnover **₹ 1 Crore** in the **last three financial years** and the turnover of the **last year should be at least ₹ 30 Lakhs**. The Certificate certified by Chartered Accountant mentioning turnover of last 3 years should be attached along with the bid.
- The bidder has to submit the **compliance letter** on its letter head duly signed by the authorized signature and other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of its bid.
- The bidder shall bear all the costs associated with the preparation and the submission of its bid, and GBU in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding document or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- The Bidder will have to submit **Non-refundable Tender Fees of ₹ 5000/.** (5000 for Each category)
- The tenderers will have to indicate the brand of the product for which they are submitting their rate contract offer.
- GBU is interested to enter into annual rate contract with only reputed manufacturers or with their authorized dealers/distributors. Hence the tenderers are advised to attach the relevant documents along with their offer to prove credentials or bonafides with regard to their well-established manufacturer or authorized dealer in terms of quality/reputation of their products in scientific community.
- Please do submit the list of your customers (Government/Private research Laboratories/Institutes of repute with special reference to CSIR/DBT/ICMR laboratories/institutes.). In your customer list the name of the contact person, designation, telephone, fax and e-mail numbers must be given. Five copies of the copy of rate contract each from reputed institution is to be submitted **(Form no. - 2). (Compulsory)**
- Please mention maximum discount on your price list as applicable to Government Research/Educational Institutes. Discount must be indicated in words as well as in figures for each category and brand. **Submit price bid online only as per Physical submission will lead**

rejection of the bid.

- All the bidders must submit their stamped price list from manufacturer or company. Price list and catalogue in soft copy (CD or Pen drive) is preferable.
- All the bidders must submit the Name, designation and telephone number of contact persons whom to contact at enquiry level and after placement of order (**Form no. -3**).
- Payment will be made within **45 days** after the receipt of goods in our stores in good condition. No other payment term will be acceptable to us. Payment will be made directly to the suppliers.
- The manufacturers must indicate names and addresses of their local authorized dealers.
- The offer/ prices/ stores should be free delivery at laboratory stores, 2nd Floor GBU, Gandhinagar inclusive of packing [4 °C, -20°C, Dry ice or any other specific packing conditions required] and inclusive of all freight, forwarding, and transit insurance. This office shall not pay any additional charges.
- Date & Duration of Delivery: **within 21 days from** the receipt of purchase order.
- The Date & Duration of delivery should be strictly adhered to, otherwise the **Competent Authority, GBU** reserves right not to accept the delivery in part or full and to claim the liquidated damages 0.5% per week subject to maximum 10% of total value of the order.
- The tenderer must agree for immediate free replacement in case of any discrepancy is found with regard to quality/quantity of the material supplied by them under this rate contract and such items should be replaced within 7 days after communication from this office or otherwise it shall be considered as delayed delivery and this office shall claim liquidated damages 0.5% per week subject to maximum 10% of total value of the order.
- The price to be quoted (price as indicated in the price list less discount, excluding taxes and duties as applicable) by the tenderer under the rate contract should in no event exceed the lowest price at which the tenderer sells the stores of identical description to any other person/ offices/institute during the currency of rate contract. This undertaking in writing must be submitted along with your offer and in the event of price being down below the rate contract price the bidder shall promptly furnish such information to enable this office to amend the rate contract price for subsequent supplies.
- Compliance with National/International standards, if any should be specified.
- The rate contract can be terminated without any notice in case the performance of the tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the tenderer. Where lapses are serious nature in addition to termination of contract the firm will forfeit their Security Deposit.
- All disputes are subject to Gandhinagar jurisdiction only.
- Competent Authority, GBU reserves all the rights to accept or reject any offer in part or in full without assigning any reason/s thereof.
- Competent Authority, GBU reserves the right to disqualify any product which does not comply with the research standards.
- The credit bill should be presented in **triplicate** in the name of respective authority as quoted in final supply order is made. For any delay in payment, interest or any other kind of compensation, etc. GBU will not make extra payment.
- Bids shall be valid for **180 days** after the date of financial bid opening. A bid valid for shorter period shall be rejected as non-responsive.
- GBU can also ask for the test samples from dealer/manufacturer if required.
- Tenderer must not be debarred or blacklisted or deregistered for the quoted item by any

Government Department / Central Government / Organization / Undertaking in India at the time of opening of the tender. If any tenderer is debarred or blacklisted or deregistered during tender validity or during the validity of rate contract, by any State/Central Government / Undertaking / Organization, it is his (tenderer) responsibility to inform such thing to GBU.

- Pre-qualification criteria:
 - Relevant Experience: The Bidder/manufacturer should be supplying to Public funded institutes, Autonomous Bodies, and Government Institutions for a period of 3 years.
 - Vendor should provide the detailed list of empaneled rate contract with Public funded institutes, Autonomous Bodies, and Government Institutions in Gujarat and India with all contact details and rate contract and their recommendation so that GBU can approach the contact person for any feedback. (Complete details which must include contact person name, contact detail and satisfactory performance report (User satisfaction report) on their institute letterhead)
 - Local sales representative must be stationed at Ahmedabad or Gandhinagar to address technical query. (Provide detail, attach vera bill, light bill or rent agreement)
 - The manufacturers must indicate names and addresses of their local authorized dealers. (Provide detail)
 - If bidder is not OEM (Original Equipment Manufacturer), **tender specific Authorization letter from OEM should be provided.**
- Price Justification: Quoted discount should be justified by providing at least **5 recent rate contract order.**
- Registrar, GBU reserves all the rights to accept or reject any offer in part or in full without assigning any reason/s thereof.
- Tenderers will have to confirm in writing on compliance letter in their offer that all the terms and conditions mentioned above are acceptable to them.
- GBU also reserves the right to accept or reject the supplies in full or in part which do not strictly stick up to the specifications or to accept the material/ articles supplied with slight variations in specifications or with a condition that the rates accepted shall be reduced at such rates as the competent authority of the GBU may deem fit, looking to the variations and that such rates shall be binding on the Bidder.
- GBU, Gandhinagar also reserves the right to obtain the articles by negotiations from one or more of the Bidder, if in case the rates, quality, make, specifications or other terms and conditions etc. of Bidder are not found suitable, to GBU.
- Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- *Bidders can also submit the tender fees with Payment online through RTGS / internet banking in Beneficiary name, Gujarat Biotechnology University, Account No. 38260076414, IFSC Code SBIN0060228 Bank Name: SBI, Branch address, SECTOR 11, Gandhinagar. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.*
- Dedicated /toll Free Telephone No. for Service Support: BIDDER/OEM should have Dedicated/toll Free Telephone No. for Service Support.
- Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

- Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
- **Bidder must provide documents as attached herewith with Bid documents on their letterhead Form-1 to 8)**

- **Special conditions applicable to RCs**

Some important special conditions of rate contract are given below which differ from the usual conditions applicable for ad-hoc contracts:

- Once the RC is concluded the same shall be hosted on the website of the Procuring Entity.
- The RC shall be valid for a period of one year, which can be extended for 1 more year with mutual consent of both parties.
- The RC may be withdrawn by giving one month's notice by both parties.
- The RC will be guided by the Fall Clause.
- Actual supply orders, incorporating definite quantity of goods to be supplied along with all other required conditions following the rate contract terms, are to be issued for obtaining supplies through the rate contract.
- The procuring entity may place supply orders up to the last day of the validity of the rate contract and, though supplies against such supply orders will be effected beyond the validity period of the rate contract. All such supplies will be guided by the terms & conditions of the rate contract.
- In the Schedule of Requirement, no quantity is mentioned; only the anticipated drawl is mentioned without any commitment.
- The Procuring Entity reserves the right to conclude one or more than one rate contract for the same item.
- The Procuring Entity may ask the bidders to offer a separate discount for bulk purchases and also define the quantity to be treated as "bulk" for a single supply order.
- In case of emergency, the Procuring Entity may purchase the same item through ad-hoc contract with a new supplier.
- Rate Contract may not be concluded for the scarce/critical/perpetually short supply goods or services.
- The rate contract will be guided by "Fall Clause" (as described below).

Fall Clause:

- (a) Fall Clause is a price safety mechanism in rate contracts. The fall clause provides that if the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.
- (b) The provisions of fall clause will, however, not apply to the following:
1. Export/Deemed Export by the supplier;
 2. Sale of goods or services as original equipment prices lower than the price charged for normal replacement;
 3. Sale of goods such as drugs, which have expiry date;
 4. Sale of goods or services at lower price on or after the date of completion of sale/placement

of order of goods or services by the authority concerned, under the existing or previous Rate Contracts as also under any previous contracts entered into with the other CSIR Labs/Instts, Central or State Government Departments including new undertakings (excluding joint sector companies and or private parties) and Statutory Bodies.

- **Purchase of specific/specialized R&D consumables on single tender enquiry (STE) basis**

A tender invitation to one firm only (although there could be many sources) (*without a PAC certificate*) is called a single tender. *This mode may be shortest but since it may provide lesser VfM as compared to LTE/OTE and may also strain the transparency principle, it should be resorted to only under following situation:*

- For the purchase of Specialized/specific R&D consumables on single tender basis without PAC in order to ensure reproducibility of the research results and to attain scientific rigor on case to case basis. Such purchases can be made on certificate from indenting faculty and project investigator.

Important Points -Bidders to note/Comply.

1. The applicant firm must supply/mentioned price list latest or old pricelist hard copy /CD with application form otherwise the RC form can be rejected. Without submission of Price List RC application RC form will be rejected.
2. If you are Submitting Latest Price List Hard copy/ CD which will be valid for GBU RC 2023-24 along with RC Application Form MARK (Yes) in Row No 11 of Application form and year 2023-24. (No change of catalogue will be allowed once this is submitted)
3. If the Latest Price list is Not ready / Not printed etc., then Firms must submit available old price list with RC application. Once the latest Price List is ready, then Firm can submit the same which will be valid. For 2023-24, If you are NOT Submitting Latest Price List Hard Copy / CD which will be valid for GBU RC 2023-24 along with RC Application Form MARK (NO) in Row No 11 of Application form and submit the available Old Price list / catalogue along with ARC form with the following undertaking. Change of catalogue will be allowed once in RC period validity once new price list is submitted.
4. If any discrepancy is noticed in the price list submitted, then decision of GBU competent authorities will be final.
5. RC discount and Price Catalogue once approved cannot be changed during RC contract period.
6. This RC can be further extended maximum up to 1 year after completion of RC contract. In the second year / extended period also the firm needs to keep the same price list & discount. If in extension period, new catalogue is introduced by manufacture then new price list will be considered only one time during Extension period. The discount rate will not be changed to the lower side during the contract period / Extension.
7. Discount cannot be Zero -- IN SUCH CASE RC cannot be awarded.
8. For any Queries, the prospective participants should send their Queries at the email anas.mansuri@gbu.edu.in / purchase@gbu.edu.in at least 5 days prior to bid opening date. The Queries will be replied to by email. The changes made to the bidding document subsequent to the pre-Bid Queries shall be treated as amendment to this bidding document and the same shall also be hosted on GBU website.
9. It is mandatory to submit pricelist or catalogue along with RC. Please read all point of RC form carefully.
10. Firm can mention any number of brands / make under one RC category/code.
11. RC category & RC code details have been given in bid document.
12. Final rate of discount offered on list price; **double digit discount** will be preferred. Please offer best possible discount considering the govt. Research institute status of GBU.
13. For each RC category RS 5000 /- fees is applicable.
14. You can club the DD amount if you are applying for more than one RC code category.
15. RC empanelment fees is applicable based on number of RC category applied and not on the number of name of manufacturer / brand / make / mfg. You can give any number of make / manufacture / principals under each RC category if you have valid authorization.
16. You can club the DD amount if you are applying for more than one RC category. For e.g. If you are applying for two RC category let's, say RC category glassware & plasticware, then you can make DD of RS 10,000 (RS 5000 x 2 RC categories). In that you can quote for any number of manufacturer / brand / make /mfg. For which you have authorization.
17. Some of the provisions of this tender/bid document which are applicable in case of supply, installation, and commissioning of equipment's may not be applicable in the case of quoting for technical services/rate contracts / software / specific consumable material. All such information to be marked as not applicable /NA in your bid/quotation.

**Registrar,
Gujarat Biotechnology University,
Gujarat International Finance Tech (GIFT) -
City, Shahpur Village, Gandhinagar-382355,
Gujarat.**

Form-1: Basic Details of Applicant Firm

1	Title of Agency:	
2	State the following: Name of firm: Legal status (e.g. sole proprietorship or partnership): Country of incorporation: Registered address: Year of incorporation: Year of commencement of business: Principal place of business: Name, designation, address and phone numbers of authorized: Signatory of the Vendor: Name: Designation: Company: Address: Phone No.: E-mail address:	
3	For the Vendor, state the following information: (i) In case of non-Indian firm, does the Firm have business presence in India? <div style="text-align: right;">Yes/No</div> If so, provide the office address(es) in India. (ii) Has the Vendor been penalized by any organization for poor quality of work or breach of contract in the last five years? <div style="text-align: right;">Yes/No</div> (iii) Has the Vendor ever failed to complete any work awarded to it by any public authority/entity in the last five years? <div style="text-align: right;">Yes/No</div> (iv) Has the Vendor been blacklisted by any government department/public sector undertaking in the last five years? <div style="text-align: right;">Yes/No</div> (v) Has the Vendor suffered bankruptcy/insolvency in the last five years? <div style="text-align: right;">Yes/No</div> <p>Note: If answer to any of the questions at (ii) to (v) is yes, the Vendor is not eligible for this assignment.</p>	
4	Status Of the Applicant Firm Mark In Suitable ()	<input type="checkbox"/> Manufacturer Or <input type="checkbox"/> Distributor / Stockist / Re-Seller / Other
5	In case Applicant firm is Manufacture or nominating	<u>Details of Distributor for GBU</u>

	any other firm as distributor / Supplier to GBU then give details. If you are not nominating any distributor, Write "NA" - Not Applicable	Name of Distributor: - Address :- Contact No :- E mail Id:-	
6	<u>In case Applicant firm is Not manufacturer then must submit a valid authorization certificate.</u> Certificate of authorization as per format given in Chapter No -4, on Manufactures letterhead in valid for category mentioned is required without which your application may be rejected.	Proper Authorization Certificate is Attached:- write (YES / NO)	
7	Provide following details I. GST Regn. No. II. PAN No used for Tax return. (Please enclose supporting documents)	(Please enclose copies of relevant papers otherwise your application may be rejected)	
8	Fees for RC Application – DD Details (DD No & date) (Rs 5000/- per RC Category) or online payment All DD Must Be Prepared In Favor Of <u>Gujarat Biotechnology University</u> Payable at Gandhinagar	Total No of RC category applied = Total DD Amount/ online amount paid = DD /online payment Details =	
9	Are you having RC with any other DBT / CSIR /DST / Govt. Research Institute for the period in between 2016-2023 ? MARK IN SUITABLE ()	YES () If yes, pls. mention the details and attached copies of relevant documents	NO ()
10	Are you Submitting <u>Latest Price List</u> hard copy for GBU RC 2022-23. This	YES () Format of Price List	NO () If you are marking no, then

	Price list will be valid from June 2023 to May 2024 for GBU Rate Contract. MARK INSUITABLE ()	Submitted Printed Catalogue () CD () Pen Drive () Price List will not be changed during RC period as latest price list has been submitted.	you must submit following undertaking and Available price list as per point No. 11 below
11	<p style="text-align: center;"><u>UNDERTAKING TO BE GIVEN BY FIRM</u> <u>IF THE LATEST PRICE LIST IS NOT SUBMITTED AND SAME WILL BE SUBMITTED WITHIN 6 MONTHS OF ISSUE OF RC.</u></p> <p>I/We the undersigned rep. of firm cannot submit latest price list along with RC form as of now as the latest price list is not ready / under printing / will not be printed/Updated / Any other reason _____</p> <hr/> <p>I am submitting my Old Price List/ Catalogue printed in year _____ with ARC application form for GBU 2023-24 RC. This old price list will be valid till 6 Months from issue of RC or till submission of my New / Latest Price list / Catalogue / CD valid for 2023-24 <u>whichever is earlier.</u></p> <p>If I fail to submit the New / Latest Price list/ Catalogue/ CD within 6 Months from the issue date of RC , then Old Price List / Catalogue submitted along with this RC application now may please be treated as valid / in force till the end of RC contract period of 2023-24.</p> <p style="text-align: right;">Competent Authority to sign: Name, Designation: Date with stamp & seal of organization</p>		

Form -2: Customer References

Sr. No.	Name of the Organization	Contact Person	Contact Telephone No. and Address
1			
2			
3			
4			
5			

Form -3: Contact Person Details

	Name of Person	Contact Number	Email-id
Enquiry			
Purchase Order and Status of Products			
Sales Person of Quoted Brands			

Form -4: Compliance letter

(Shall be submitted on **Bidder's letterhead** duly signed by Authorized signatory)

Date:

To,
Registrar, GBU
Near Gujarat International Finance Tech
(GIFT) - City, Gandhinagar-382355, Gujarat

Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria

Ref: Tender no. GBU/RC/2023/1

Dear Sir,

With reference to above referred tender, I, undersigned **Name of Signatory**, in the capacity of **Designation of Signatory**, is authorized to give the undertaking on behalf of **Name of the bidder**.

We wish to inform you that we have read and understood the total requirement of the above mentioned bid submitted by us **on xx-xx-2022**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items and technical specifications of the bid and that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of **Competent Authority** Committee for disqualification will be acceptable by us.

Thanking you,

For

Name of the bidder

Authorized Signatory

Stamp of the bidder

Form -5: Undertaking

Undertaking to be given by the tenderer for supply of Chemicals, Consumables:

Whereas, The Director, Gujarat Biotechnology University, Near Gujarat International Finance Tech (GIFT) - City, Gandhinagar-382355, Gujarat- INDIA, has called for tenders for supplies as per the enclosed.

I / We hereby offer our tender at the rates as submitted online as a commercial bid and hereby also affix my / our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/us.

The price quoted (price as indicated in the price list less discount) in the offer in no event exceeds the lowest price at which I/We sell the items under consideration to the stores of identical description to any other person during the currency of rate contract.

Signature of the Supplier:

Name of the Supplier:

Capacity in which signing:

Full address of the Supplier:

Place: With
seal/stamp:Date:

Form -6:
DECLARATION REGARDING BLACKLISTING/ NON-
BLACKLISTING FROM TAKING PART

I / We Proprietor/ Partner(s)/ Director(s) of M/S_____hereby declare that the firm/company namely M/S_____ has not been blacklisted or debarred in the past by any Government organization from taking part in Government tenders. Or I / We Proprietor/ Partner(s)/ Director(s) of M/S. _____ Hereby declare that the firm/company namely M/S_____ was blacklisted or debarred by any other Government Department from taking part in Government tenders for a period of _____ years w.e. f._____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender/ contract will be rejected/cancelled by GBU, and EMD/SD shall be forfeited. In addition to the above, GBU will not be responsible to pay the bills for any completed / partially completed work.

Signature

Name

Capacity in which as signed: -----

Name & address of the firm:

Date: Signature of Bidder with seal

Form -7:

Please submit undertaking letter as per Ministry of Finance Memorandum No.: F. No.6/18/2019-PPD dated 23.07.2020 & Office Memorandum No.: F.18/37/2020-PPD dated 08.02.2021 as per performa given below on OEM letterhead as well as on bidder's letterhead.

Sub: Undertaking as per Office Memorandum No.: F. No.6/18/2019-PPD dated 23.07.2020 & Office Memorandum No.: F.18/37/2020-PPD dated 08.02.2021 published by Ministry of Finance, Dept. of Expenditure, Public Procurement division

Ref: Bid Number: _____

I have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India. I certify that we as a bidder and quoted product from following OEMs are not from such a country or, if from such a country, these quoted products OEM has been registered with competent authority. I hereby certify that these quoted product & its OEM fulfills all requirements in this regard and is eligible to be considered for procurement for Bid number_____.

No.	RC Category

In case I'm supplying material from a country which shares a land border with India, I will provide evidence for valid registration by the competent authority, otherwise GBU reserves the right to take legal action on us.

(Signature)

Authorized Signatory of M/s <<Name of Company>>

Form -08:
**UNDERTAKING BY THE BIDDER/ MANUFACTURER/
SUPPLIER FOR LOCAL CONTENT (LC)**

Date: _____

It is certified that we _____ (Name of the firm/Bidder) have read, understood content of Make in India Policy and will abide by the terms and conditions of the policy of **Department of Promotion of Industry and Internal Trade (DPIIT) Government of India** issued vide **Order No. P-45021/2/2017-PP (BE-II) dated 16.09.2020, amended from time to time.**

Further we _____ (Name of the firm/Bidder) undertake to produce relevant records (like Bill for Entry, Custom Duty Challan, Bill of Material with relevant cost, cost of import services, Invoice, Payment Vouchers, Purchase Orders, Agreements, Contract etc if any) before the procuring authority or any authority so nominated by the **GUJARAT BIOTECHNOLOGY UNIVERSITY** for the purpose of assessing the local content.

That the local content for all inputs which constitute the _____ **AS PER PUBLISHED SPECIFICATIONS**, (Name of products/System) has been verified by _____ (Name of the firm/Bidder). We _____ (Name of the firm/Bidder) are responsible for the correctness of the claims made therein.

This is also certified that our offered item _____ **PER PUBLISHED SPECIFICATIONS (Name of Product/System)**, against Bid No. _____ dated _____ contains more than 20% / 50% (Strike off whichever is not applicable) of tendered items as local content (defined under MII policy). Our offered items come under Class-II / Class-I supplier as per Make in India policy. The local value addition will be made at _____ (Name of Place with complete address).

That in the event of the local content of the product mentioned herein is found to be incorrect and not meeting the prescribed local content norms, based on the assessment of an authority so nominated by the **GUJARAT BIOTECHNOLOGY UNIVERSITY** for the purpose of assessing the local content, an administrative action as per Make in India Policy may be initiated.

For and on behalf of _____ (Name of the firm/entity /Bidder)
Authorized signatory (To be duly authorized by the Board of Directors / Owner Proprietor)

Signature with Name, Designation and Contact No

FINANCIAL BID FORMAT

(Submit to online)

Sr. No.	Category	RC Code	Name of Manufacturer / Brand / make/mfg. (if any) (Attached Authorization certificate for each brand/make)	Manufacturer Discount %	Dealer Discount (if any) %	Final Total Discount % on price list submitted	Price List Catalogue/ CD/ Pendrive Submitted (Yes/No)

Tender Attachments

No.	Form Details	Page No.	Remark (If any)
1	The copies of Audited Annual Accounts for last three years		
2	Basic Details of Applicant Firm		
3	Customer References		
4	Contact Person Details		
5	Compliance letter		
6	Undertaking		
7	Contract form		
8	Declaration regarding blacklisting/ non-blacklisting from taking part		
9	Form -9		
10	Undertaking by the bidder/ manufacturer/ supplier for local content (LC)		
11	Certificate of Price Justification		
12	Bid Processing Fee		
13	Authorization letter		
14	Five copies of the rate contract each from reputed institution		

CATEGORY CODE FOR RATE CONTRACT

Sr. No	RC Category	RC Category Description	RC CODE
1	Chemicals	Complete range of Chemicals useful for RESEARCH LAB	RC- A
2	Glassware	Complete range of Glassware useful for RESEARCH LAB	RC-B
3	Plastic wares	Complete range of Plastic wares useful for RESEARCH LAB.	RC-C
4	Services (Scientific)	Peptides synthesis, Oligos, Primers synthesis, Gene Synthesis , other Scientific/ Sequencing, Services useful for RESEARCH LAB (Rate Per sample/unit to be Quoted with price list)	RC-D
5	Animals for lab experiment /Animal House requirement	Animals for lab experiment (mice /rabbit etc.) Item of Animal House, Animal Feed, All type of Animal feed, Animal bedding material (corncob) and animal facility routine consumables and small accessories. useful for RESEARCH LAB.	RC-E
6	Gases & Gas Cylinder	(Supply & Refilling) High Grade. All types of Gases & Cylinder require for scientific labs Mixed Gases (LN ₂ , H ₂ , Argon, CO ₂ , O ₂ etc. with different % and others types required for research)	RC-F
7	Miscellaneous	Other items useful for research lab which are not suitable from above category (i.e. Cotton Role, Aluminum Foil, instrument accessories etc.)	RC-G