GUJARAT BIOTECHNOLOGY UNIVERSITY

Near Gujarat International Finance Tech (GIFT) - City, Shahpur Village, Gandhinagar-382355, Gujarat.

TENDER FOR RATE CONTRACT OF LABORATORY CONSUMABLES, CHEMICALS, GLASSWARE

TENDER ID: GBU/RC/2022/1

Activity	Timeline
Starting Date for Tender	04/05/2022
Pre-Bid Meeting	12/05/2022 at 15:00 hrs
Last Date for online submission of tender	25/05/2022 upto 18:00 hrs
Last Date for Tender submission (Technical bid	27/05/2022 upto 17:00 hrs
Hard Copy Only)	
Date of Bid Opening	01/06/2022 from 15:00 onwards

Eligibility Criteria for the Bidder

- 1. The bidder should have a total sum of turnover ₹ 1 Crore in the last three financial years and the turnover of the last year should be at least ₹ 30 Lakhs. The Certificate certified by Chartered Accountant mentioning turnover of last 3 years should be attached along with the bid (Form no. F-1).
- 2. Bidders who wish to participate in this bid will have to visit on https://www.nprocure.com Further bidders who wish to participate in online bids will have to procure Digital certificate as per Information Technology Act 2000 using which they can sign their electronic bids.
- **3.** No conditional tenders shall be accepted and such tenders shall be treated as rejected.
- **4.** Physical submission of price bid will not be considered and such tenders shall be treated as rejected.

The terms and conditions

- The last date of submission of bid on website https://www.nprocure.com or http://www.gbu.nprocure.com 19/05/2022 till 6 PM. No physical (Commercial) bids will be accepted under normal circumstances. However, GBU reserves the right to ask the bidders to submit the bid and /or any other documents in physical form.
- 2. The bid is non-transferable.
- 3. The bidder has to submit the **compliance letter** on its letter head duly signed by the authorized signature and other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of its bid (Form no. F-2).
- 4. The bidder shall bear all the costs associated with the preparation and the submission of its bid, and GBU in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 5. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding document or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- 6. The Bidder will have to submit Non-refundable Tender Fees of as per Table-1 and Earnest Money Deposit (EMD), on or before the date and hours of opening of the bids in a sealed cover at GBU office with the heading "Tender fees and EMD for the E-tender no. GBU/RC/04/2022/1 for rate contract of laboratory consumables, chemicals, glassware". Tender fees and E.M.D (refundable) must be in the form of Demand Draft in the name of "Gujarat Biotechnology University" payable at Gandhinagar along with the covering letter. Please affix stamp of your company on the overleaf of demand draft. The amount of EMD shall be as mentioned in Table-1 as per the category. The details of EMD and Tender Fees are to be submitted (Form-F3).
- 7. The successful tenderer shall have to furnish Security Deposit in the form of Demand Draft in the name of "Gujarat Biotechnology University" payable at Gandhinagar. The same will be returned to the supplier after 90 working days after the completion of tenure of rate contract. The Supplier shall not be entitled to any interest for the said deposit for same period. The Security deposit shall be as on award of letter of intent/work order and security deposit applicable as per 5% of estimated value order.
- 8. Unsuccessful bidder's E.M.D. will be returned as promptly as possible as but not later than 15 working days after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Security Deposit whichever is earlier. If you fail to provide Security Deposit, such failure will constitute breads of contract and GBU shall be entitled to forfeit EMD.

- 9. In case of non-receipt of Tender fees and EMD as mentioned above within prescribed time the bid will be rejected by GBU as non-responsive.
- 10. EMD and Security deposit for each category must be submitted separately and bidder shall submit the details regarding EMD for respective category.
- 11. The tenderers will have to indicate the brand of the product for which they are submitting their rate contract offer.
- 12. GBU is interested to enter into annual rate contract with only reputed manufacturers or with their authorized dealers/distributors. Hence the tenderers are advised to attach the relevant documents along with their offer to prove credentials or bonafides with regard to their well-established manufacturer or authorized dealer in terms of quality/reputation of their products in scientific community (Form no. F-4).
- 13. The latest copies of Income Tax Return, CST, BST Registration must be submitted along with your offer (Form no. F-5).
- 14. Please do submit the list of your customers (Government/Private research Laboratories/Institutes of repute with special reference to CSIR/DBT/ICMR laboratories/institutes.). In your customer list the name of the contact person, designation, telephone, fax and e-mail numbers must be given (Form no. F-6). Five copies of the order each from reputed institution is to be submitted (Form no. F-7).
- **15.** This office shall prefer to enter into rate contract with manufacturers who can supply the materials directly to GBU laboratories from depot or warehouse in Gujarat. **This is to enable the supplier to execute the orders of GBU within 24 hours.**
- 16. Please mention maximum discount on your price list as applicable to Government Research/ Educational Institutes. Discount must be indicated in words as well as in figures for each category and brand (Form F-8). Submit price bid online only as per Physical submission will lead rejection of the bid.
- 17. All the bidders must submit their stamped price list from manufacturer or company with EMD and Tender fee in separate cover. Price list and catalogue in soft copy is preferable.
- 18. The Rate Contract must be valid for a period of **one year** from the date of awarding contract and it may be renewed on expiry at the sole discretion of GBU on the terms and conditions subject to the satisfactory performance of the tendered.
- 19. After expiry of tender/contract, bidder must supply the items at the same rate, terms and conditions of the tender maximum up to six months or till the completion of empanelment of new agencies, whichever is earlier.
- 20. Prices shall be exclusive of duties and taxes. The prices shall strictly be submitted in given format **Online only**. Taxes and Duties as applicable shall be mentioned separately in the respective columns.
- 21. The order will be given to the bidder submitting lowest price (L1) of the item in the relevant category in the pricelist submitted at the time of empanelment. In case of issues such as poor quality,

- incompatibility, unsatisfactory service order shall be given to L2 or the next qualifying party.
- 22. Payment will be made within **45 days** after the receipt of equipment in our stores in good condition, successful installation and operational training. No other payment term will be acceptable to us. Payment will be made directly to the suppliers by crossed Cheque.
- 23. The manufacturers must indicate names and addresses of their local authorized dealers.
- 24. The offer/ prices/ stores should be free delivery at GBU, Gandhinagar inclusive of packing [4 °C, -20 °C, Dry ice or any other specific packing conditions required] and inclusive of all freight, forwarding, and transit insurance. This office shall not pay any additional charges. Date & Duration of Delivery: within 21 days from the receipt of purchase order.
- 25. The Date & Duration of delivery should be strictly adhered to, otherwise the **Competent Authority**, **GBU** reserves right not to accept the delivery in part or full and to claim the liquidated damages 2% per week subject to maximum 10% of total value of the order. In case of delay of over Five weeks in completion of the delivery beyond the stipulated delivery date, GBU reserves the right to forfeit security deposit and blacklist party at any time.
- 26. The tenderer must agree for immediate free replacement in case of any discrepancy is found with regard to quality/quantity of the material supplied by them under this rate contract and such items should be replaced within 7 days after communication from this office or otherwise it shall be considered as delayed delivery and this office shall claim liquidated damages 2% per week subject to maximum 10% of total value of the order.
- 27. In case of any sum of money is recoverable from and payable by the supplier, this office shall recover such sum by appropriating in part of whole from total value of the order and from the security deposit.
- 28. The bidder is required to furnish the Permanent Account Number (PAN) as allotted by the Income Tax department.
- 29. Wherever applicable and also in case of minor equipments, minimum comprehensive warranty should be of three years.
- 30. The price to be quoted (price as indicated in the price list less discount, excluding taxes and duties as applicable) by the tenderer under the rate contract should in no event exceed the lowest price at which the tenderer sells the stores of identical description to any other person during the currency of rate contract. This undertaking in writing must be submitted along with your offer (Form E-9) and in the event of price being down below the rate contract price the bidder shall promptly furnish such information to enable this office to amend the rate contract price for subsequent supplies.
- 31. Compliance with National/International standards if any should be specified.
- 32. Parallel rate contracts for similar items can be placed at any time during the period of rate contract With one or more parties.
- 33. After completion of one year of rate contract, Price of the item quoted will considered according to new price list submitted by bidder. It is mandatory to submit new pricelist from parent company with

stamp and undertaking about the pricelist, failing which only old prices will be considered valid for RC.

- 34. The rate contract can be terminated without any notice in case the performance of the tenderer is found consistently unsatisfactory or due to the serious lapse on the part of the tenderer. Where lapses are serious nature in addition to termination of contract the firm will forfeit their Security Deposit.
- 35. All disputes are subject to Gandhinagar jurisdiction only.
- 36. Competent Authority, GBU reserves all the rights to accept or reject any offer in part or in full without assigning any reason/s thereof.
- 37. Competent Authority, GBU reserves the right to disqualify any product which does not comply with the research standards.
- 38. The tenderers will have to confirm in writing on compliance letter in their offer that all the terms and conditions mentioned above are acceptable to them.
- 39. The credit bill should be presented in triplicate in the name of respective authority as quoted in final supply order is made. For any delay in payment, interest or any other kind of compensation, etc. GBU will not make extra payment.
- 40. Bids shall be valid for <u>90 days</u> after the date of financial bid opening. A bid valid for shorter period shall be rejected as non-responsive.
- 41. The GST charge for GBU will be 5% for the product supplied by party. GBU will provide necessary certificate along with purchase order.
- 42. GBU can also ask for the test samples from dealer/manufacturer if needed.
- 43. Tenderer must not be debarred or blacklisted or deregistered for the quoted item by any Government Department / Central Government / Organization / Undertaking in India at the time of opening of the tender. If any tenderer is debarred or blacklisted or deregistered during tender validity or during the validity of rate contract, by any State/Central Government / Undertaking / Organization, it is his (tenderer) responsibility to inform such thing to GBU. Failing to which will invite forfeiture of E.M.D or S.D. or Risk purchase or disqualification for appropriate period or any other penal action at discretion of GBU without any further reference.

ELIGIBILITY CRITERIA

Form no. F-1: Financial Strength of the Bidder

Financial Year	Turnover (₹ In Crores)	Certificate Submitted? (Yes/No)

Form no.F-2: Compliance Letter

Document	Submitted (Yes/ No)
Form F2: Compliance Letter	

Form No. F-3: Bid Processing Fees and Earnest Money Deposit Details

Sr. No.	Item	Amount In ₹	Name of the Bank and Branch	Demand Draft No.
1	Bid Processing Fees			

Sr. No.	Item	Amount In ₹	Category	Name of the Bank and Branch	Demand Draft No.
1	Earnest Money Deposit (E.M.D.)				
2					
3					

Form no.F-4: Authorization Letter

Document	Submitted (Yes / No)
Form F4: Authorization Letter	

Form no.F-5: Income Tax Return, CST, BST Registration

Document	Submitted (Yes / No)
Form F5: Income Tax return, CST, BST Registration	

Form no.F-6: Customer References

Sr. No.	Name of the Organization	Contact Person	Contact Telephone No. and Address
1			
2			
3			
4			
5			

Form no.F-7: Customer Reference Orders

Sr. No.	Name of the Organization	Contact Person	Contact Telephone No. and Address	Submitted (Yes/No)
1				
2				
3				
4				
5				

SECTION II

Form no.F-8: FINANCIALBID FORMAT

Sr. No.	Category	Brand	Discount offered on Brand in respective category (in %)	Please state billing would be from Gujarat or other state	Duties (if applicable) (in %)
		_			

Form no.F-9: Undertaking

Document	Submitted (Yes / No)
Form F5: Undertaking	
Regarding Blacklisting/ Non-Blacklisting	
Regarding New Price List After One Year	

Performa of Compliance letter

(Shall be submitted a scanned copy on Bidder's letternead duly signed by Authorized signatory)
Date:
To, Director, GBU Near Gujarat International Finance Tech (GIFT) - City, Shahpur Village, Gandhinagar-382355, Gujarat
Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria
Ref: Tender no. GBU/RC/2022/1 Dear Sir,
With reference to above referred tender, I, undersigned <u>Name of Signatory</u> , in the capacity of <u>Designation of Signatory</u> , is authorized to give the undertaking on behalf of <u>Name of the bidder</u>
We wish to inform you that we have read and understood the total requirement of the above mentioned bid submitted by us on xx-xx-2022.
We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely complaint with specifications mentioned in the bid document.
We also explicitly understand that all quoted items and technical specifications of the bid and that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.
In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above ,the decision of Competent Authority Committee for disqualification will be acceptable by us.
Thanking you,
For
Name of the bidder
Authorized Signatory
Stamp of the bidder

Performa of Undertaking

Undertaking to be given by the tenderer for supply of Scientific Lab. Chemicals, Consumables:

Whereas, The Director, Gujarat Biotechnology University, Near Gujarat International Finance Tech (GIFT) - City, Shahpur Village, Gandhinagar-382355, Gujarat—INDIA, has called for tenders for supplies as per the enclosed.

I/We hereby offer our tender at the rates as submitted online as a commercial bid and hereby also affix my / our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/us.

The price quoted (price as indicated in the price list less discount) in the offer in no event exceeds the lowest price at which I/We sell the items under consideration to the stores of identical description to any other person during the currency of rate contract.

Signature of the Supplier:	
Name of the Supplier:	
Capacity in which signing:	
Full address of the Supplier:	
Place: With seal/stamp: Date:	

CONTRACT FORM

his AG	GREEMENT made on the Between
	(Name of Purchaser) of (Country of Purchaser) hereinafter "the
urcha	ser" of the one part and(Name of Supplier) of
(City a	and Country of Supplier) hereinafter called "the supplier" of the other part:
	EAS the Purchaser is desirous that certain GOODs and services viz
	(Brief Description of goods and services) and has accepted a bid by the
	er for the supply of those goods and services in the sum of
	(Contract Price in Words and Figures) hereinafter called "the Contract Price in Words and
gures	" hereinafter called "the Contract Price".
OW T	HIS AGREEMENT WITNESSETH AS FOLLOWS:
1.	In this Agreement words and expressions shall have the same meanings as are respectively assigned to
	them in the Conditions of Contract referred to.
2.	The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
	2.1 the Bid form and the Price Schedule by the bidder;
	2.2 terms and conditions of the bid
	2.3 the Purchaser's Notification of Award
3.	In consideration of the payments to be made by the Purchaser to the supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and remedy defects therein in conformity in all respects with the provisions of the Contract.
4.	The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5.	Particulars of the goods and services which shall be supplied/ provided by the supplier are as enlisted in the price list.
DE	LIVERY SCHEDULE: Within 21 days of acceptance of purchase order
IN '	WITNESS where of the parties here to have caused this Agreement to be executed in accordance with
the	eir respective laws the day and year first above written.
Sig	ned, Sealed and Delivered by the
_	d(For the Purchaser)
	the presence of
	ned, Sealed and Delivered by the
	d (For the supplier)
	the presence of

DECLARATION REGARDING BLACKLISTING/ NON-BLACKLISTING FROM TAKING PART IN GBU Rate Contract Tender

I / We Proprietor/ Partner(s)/ Director(s) of M/S	hereby declare that the		
firm/company namely M/S	has not been blacklisted or debarred in		
the past by DOT or any other Government organization fro	om taking part in Government tenders.		
Or			
I / We Proprietor/ Partner(s)/ Director(s) of M/S	Hereby declare that the		
firm/company namely M/S	was blacklisted or debarred by DOT, or any		
other Government Department from taking part in Gover	nment tenders for a period ofyears		
w.e.f The period is over on	and now the firm/company is entitled to		
take part in Government tenders.			
In case the above information found false I/We are f	fully aware that the tender/ contract will be		
rejected/cancelled by GBU, and EMD/SD shall be forfeited. In addition to the above, GBU will not be			
responsible to pay the bills for any completed / partially completed work.			
Signature			
Name			
Capacity in which as signed:			
Name & address of the firm:			

Date: Signature of Bidder with seal

DECLARATION REGARDING NEW PRICE LIST AFTER ONE YEAR

I / We Proprietor/ Partner(s)/ Director(s) of M/S	_hereby declare that
I / We will submit new pricelist from parent company with stamp after completion	of one year of rate
contract, failing which only old prices will be considered valid for RC.	
Signature	
Name	
Capacity in which as signed:	
Name & address of the firm:	

Date: Signature of Bidder with seal

ANNEXURE – I

1.	Status of the supplier (please Y/N)	
	a) Foreign supplier	Yes / No
	b) Sole Indian representative of foreign supplier	Yes / No
	c) Indian representative for foreign supplier	Yes / No
	d) Manufacturer	Yes / No
	e) Authorized distributor	
	Regional level	
	National level	
	f) Sole selling agent	Yes / No
	g) Authorized agent	Yes / No
	h) Any other (please specify)	Text Box
2.	Brief particulars of the firm/company/unit	Text Box
3.	Name, address with FAX/Telephone No. and e-mail Text Bo	
4.	Name, designation and telephone number of contact person	Text Box
	At enquiry level	Text Box
	After placement of order	Text Box
5.	Do you have any authorized agents at Ahmedabad?	Yes / No
	(If yes, provide name, address, telephone/FAX No.)	
6.	Have you any authorized agents at Gujarat?	Yes / No
	(If yes, provide name, address, telephone/FAX No.)	

Tender Attachments

No.	Form Details	Form no.
1	The copies of Audited Annual Accounts for last three	F-1
	years	
2	Compliance letter	F-2
3	EMD and Bid Processing Fee	F-3
4	Authorization letter	F-4
5	Income Tax clearance certificate, CST, BST	F-5
	Registration	
6	Customer list	F-6
7	Five copies of the order each from reputed institution	F-7
8	Price Bid with details of discounts offered for each	F-8 [Submit Online Only]
	brand in each category	
9	Undertaking	F-9
10	Price List	

Note: Submit technical bid along with tender fee and EMD on or before due date and time (i. e. 27-05-2022 till 17:00 hours) in physical form through speed post/RPAD and price bid in electronic form (online) only (i. e. 25-05-2022).

Table :- 1				
SR. NO	CATAGORIES	BRANDS	EMD in ₹	Tender fee in ₹
1	Chemicals/solvents (HPLC grade, Mass Grade), Chromatography columns, spares, accessories and consumables	Merck (Sigma, Milipore), Qiagen, Spectrochem, Thermo Fisher Scientific, Ranbaxy, HiMedia, Perkin Elmer, Shimadzu, Agilent, BioRad, Waters, Qualigens, JT Baker, Finar, Cooper surgical, InVitrogen, MP Biomedicals, Honeywell, Megazyme, Carbosynth, HACH, Chiron, SRL chemicals, Loba Chemie	30000	1500
2	Glasswares (complete range)	Borosil, Corning, Thermo Fisher Scientific, HiMedia, Perkin-Elmer, JSGW, Kern, Merck, Rivera, Rivotek, Merck (Sigma), Schott Duran	75000	2500
3	Plastic-wares (complete range)	Amersham, BD Falcon, Bio-Rad, Corning, Thermo Fisher Scientific, Genaxy, Labware, HiMedia, Laxbro, Merck, Polylab, Axiva, Tarson, Vivascience, Eppendorf, Abdos, Pfact,	75000	2500
4	Molecular Biology Enzymes, reagents and kits/ biochemical/ immunochemicals	Ambion, Amresco, Axygen, BD Biosciences, Biochem Life sciences, Biorad, Bioron GmbH, GenAxy, Biosynth AG, Calbiochem, Clontech, Eppendorf, Genexy, Genscript, Imgenex, Thermo Fischer Scientific, Invitrogen (Life Technologies), Imperial Life Science, Affymatrix, Lucigen, Fermentas, Mo-Bio, Novagen, Pall corporation, Perkin Elmer, Pierce Polyscience, Proimmune Ltd., Promega, Staratagene, Merck, Qiagen, Lonza, Takara, Qualigens, Genaxy, Genetix, Cosmobio, Kapa Biosystems, Sigma, Promega, New England Biolabs, SRL, Hi-media, Beckman coulter, Cooper surgical, Vitrogen, Integral Molecular, MP Biomedicals, GE healthcare, R & D systems, Synbio, Aero biosystems, Santa- Cruz, Jackson Immunoresearch, BPS bioscience, Cell Biologics, GeneCopoeia, Cytiva, Trivector Biomed, Agilent, Magnus Enterprise	120000	2500
5	Custom made oligonucleotides/ peptides/ antibodies	Eurofins, Genaxy, Generay, IDT, Merck (Sigma), Imperial Life Sciences, Cosmo Bio, Thermo Fisher Scientific, Bioserves	90000	2500

6	Readymade media and media components for microbiology/ cell culture/ TissueCulture	Difco, Duchefa, FCS, GIBCO-BRL, HiMedia, Life technologies (Mammalian cell culture medium), Sera Lab, Merck (Sigma), Thermo Fisher Scientific, Nunc, Cooper surgical, Vitrogen, MP Biomedicals	30000	1500
7	Filters papers and disposable filter units	Absolute Filtertech, Advanced Microdevices, BioRad, Merck-Milipore, Pal Life Sciences, Sartorius Biotech, VivaScience, Whatman, Axiva	15000	1500
8	Next Generation Sequencing (NGS) Consumables	Qiagen, Thermo Fisher Scientific, Invitrogen (Life Technologies), Lonza, Imperial Life Science, Saflabs, Ambion, New England Biolabs, Eurofins, Beckman Coulter, Agilent, Illumina, Lifetech, Roche, Kapa Biosystems, Perkin Elmer, Oxford Nanopore Technologies	90000	2500
9	Minor equipment and spares	Thermo Fisher Scientific, IKA, Spinchrom, Cole Parmer, Qiagen, Bangalore Genei, Agilent, Beckman, Merck, Sartorius, Anchrom, Corning, Eppendorf, HiMedia, Inkarp, Polylab, Starlab, Tarsons, Sony, Canon, Nikon, Olympus, Lica, Zeiss, Blue star, Fusiontek, Equitron, BioRad, ESCO, New Brunswick, Mettler Toledo, Invitrogen (Life Technologies), Madicare, Gilson, Rescholar, Remi, Grant, Illimina, Labnet, Accumax, Neuation, Biosync Technology, SN Solutions, Borosil	24000	1500
10	Biomaterials	Culture Collection Centre (MTCC/ATCC etc), Plasmid/Vector repository, Cell line, Add gene, Biotron	24000	1500
11	Diagnostics/ ELISA	Thermo Fisher Scientific, Gen Bio, Epitop Diagnostics Inc., Atlas Medical, Biogenex, Creative Diagnostics, Perkin Elmer, Agilent, Bionote, Merck, Desi- Gene, Enzo Life Science, Elab Science, Origene Technologies, Bio- Rad, Axiva, 3B Black bio, Gene Finder, Roche, Qiagen, Hi-Media, Pathonostics, Cosara, Mylab, Trivitron, SD biosensor, Abbot, Seegene, MDI Ambala, SHCShine Biotech	24000	1500
12	Bulk Media (more than 20 kg)	HiMedia, Titan Biotech, MicroMaster	18000	1500
13	Industrial Gases vwith Cylinder	Ar, He, N2, CO2, Mixed gases (99.9% purity, MOISTURE FREE),	15000	1500
14	Liquefied and compressed gases	Liquid Nitrogen, Compressed Carbon Dioxide	15000	1500