

Gujarat Biotechnology University

Minutes of pre-bid meeting dated 28/02/2023, 3:00 PM at GBU, Board Room

Tender No: GBU/Admin/ERP/10/2022-23, dated-23/02/2023 [nprocure Tender ID : 578067]

Approval received vide note no. : GBU/ITS/e-file/265/2023/0253/Admin

Agenda: Pre-bid meeting for open Tender floated by University for "Request for Proposal (RFP) for Selection of Consultant/Firms/LLP/Companies for DESIGN, DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE OF ERP FOR UNIVERSITY MANAGEMENT SYSTEM AT GUJARAT BIOTECHNOLOGY UNIVERSITY, GANDHINAGAR (Tender No: GBU/Admin/ERP/10/2022-23, dated-23/02/2023) [nprocure Tender ID : 578067]". The following bidders were present at the pre-bid meeting:

Sr.	Company Name
1	Expedien eSolutions Ltd, Gandhinagar
2	Infinity Infoway Pvt Ltd., Rajkot
3	Guj Ino Petro Limited, Gandhinagar

The pre-bid meeting was organized to address the queries raised by the bidders for the said tender, and members of committee has resolved as follows,

The committee clarified the queries point-wise raised by the bidders and the same is recorded. No queries were received in writing/email before pre-bid meeting by any of the bidders. The company at sr. no. 1 have given written queries (attached as annexure-1). One company named "LIBSYS Ltd, Gurgaon", have sent their query through E-mail (attached as annexure-2). The other two companies (sr. no. 2 and sr. no. 3 above) present in meeting, so the query/suggestion raised by Vendors were noted by Committee and appropriate response were given to all and also as they have not given any written queries, it was finalized that all vendors present in meeting may sent their written representation via mail till 1st March 2023 (4:00), and a email in this regard was sent to all vendors present in meeting (copy attached), in response to which a written representation via email (attached as annexure-3) is received from Infinity Infoway Pvt Ltd. (sr. no. 2 above), and no email received other than above till date, So committee have resolved to give response to queries received till now in written and in person during meetings. And the appropriate response in this regard were finalized by committee are as below. The committee has also decided that the pre-bid meeting minutes should be treated as part of the Tender conditions and shall be binding to both GBU and Bidders. It was also decided that the if any queries received now, shall not be considered. The meeting ended with thanks to the chair.

List of Query received in pre-bid meeting

Sr. no	Doc page no. - Doc. clause no.	Clause	Queries	Clarification given for the query
Expediene Solutions Ltd, Gandhinagar Query				
1.	Pg. No. 9 Cl. 18. Pre-qualification	18.3 ERP product must have been supplied in at least two should be regional in India	Does National Level University mean Central University & Regional University mean State Level University ? If the bidder has prior experience working with Central and State Level Universities - do they qualify against these criteria ?	It should be from any state of India.
2.	Pg. No. 9 18. Pre-qualification	-	Suggestion - Considering Gujarat Biotechnology University (GBU) has collaboration with the University of Edinburgh - we suggest that CMMI Level 5 Certification & ISO Certification should be made mandatory for Pre-Qualification to ensure highest level of quality from the bidder.	Currently we are not asking for any certifications.
3.	Pg. No. 16 45. Technical Specification of the ERP	45.3. The ERP will be hosted on GBU Server/Data Centre/Cloud.	If the ERP is to be hosted on Cloud, will the University pay for the annual cloud hosting charges ?	Yes, GBU have procured a cloud service and will host ERP on the same.

Sr. no	Doc page no. - Doc. clause no.	Clause	Queries	Clarification given for the query
4.	Pg. No. 16 45. Technical Specification of the ERP	45.4. Service provider should AMC for further four	Is the University expecting any change request and addition of extra modules to be provided free of cost during the 4 years AMC Period?	Yes, change management policy should apply as per university needs.
5.	16 of 30 45. Technical Specification of the ERP	45.5 Data Migration	What is the size of data that is expected to be migrated? How would the data to be provided to the bidder- what format?	Right now University have 26 students in 5 branches of M.Sc. Administrative, HR, purchase, Account data of about last one year. Formats are different as data.
6.	16 of 30 Pg. No. 16 45. Technical Specification of the ERP	45.5 Implementation of Basic data and Admissions Module	Can you please elaborate "Basis Data"? Are there any specific modules other than Admissions Module that is expected to be implemented during the T15-T30 time frame?	Basic data here in this clause specifically indicates master data related to branch, courses, and subject. Admission module and website is Priority, further priority can be listed, once implementation starts.
7.	02 of 30 Pg. No. 2	EMD of Rs INR 2,40,000/-	We Request the university to provide an EMD Exemption Allowed to MSME.	Currently University is not giving any EMD exemption.
Infinity Infoway Pvt Ltd., Rajkot				
1			How many total no. of students are there?	Right now University have total 26 students. Approved intake is 20 students in each 5 branches of M. Sc.
2	28 General	- Online Price Bid Query	In ERP AMC for 4 Years, We have to mention the total of all the 4 Years or Per Year Charge?	YES, AMC should be there for five years.
3	9 20.3	EMD of Rs INR 2,40,000/-	We are requesting that MSME's Bidders be exempted from paying EMD.	Currently University is not giving any EMD exemption.
4	General	General	Is Cost of ERP for 4 years with AMC?	YES, AMC should be there for five years.
GIPL				
1	General General	General	Does all modules are required at university?	Yes
2	General	General	Do u need MOOC platform?	Yes
3	General	General	Do u need accreditation?	Yes
4	General	General	Penalties clause	As mentioned in tender document, PO, SLA.
5	General	General	SLA will be there?	Yes.
6	General	General	E-assessment required?	Yes
LIBSYS Ltd., Gurgaon				
1	General Page no. 9, Clause 18.2	Annual Turnover of the Organization must be Rs. 15 Cr.	General Relaxation of Annual Turn Over value? The annual Turnover of LIBSYS Ltd. is Rs. 10Cr. So, for this, I am requesting you to kindly provide us the relaxation for this clause and allow us to participate in the above said tender.	Criteria not relaxed as per suggestion.