



**GUJARAT BIOTECHNOLOGY UNIVERSITY, GANDHINAGAR**

***E-TENDER FOR SUPPLY &  
INSTALLATION OF RFID SECURITY SYSTEM  
FOR UNIVERSITY LIBRARY***

**Bids are to be submitted online**

**For**

**(Technical and Financial bid as per schedule of requirement)**

**GBU No: GBU/LIB/RFID/2022-23/02 dated 14<sup>th</sup> March 2023**

**Office of Store & Purchase**

**Gujarat Biotechnology University**

**GIFT City, North Gate, Shahpur Village,**

**Gandhinagar – 382355, Gujarat (India)**

**Phone: 99099 57407, Email: [library@gbu.edu.in](mailto:library@gbu.edu.in)**

## SCHEDULE

Name of Organization	Gujarat Biotechnology University, Gandhinagar
Open Tender Notice No. (NIT)	GBU/LIB/RFID/2022-23/03 dated 13 <sup>th</sup> March 2023
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods)	Service
Type/Form of Contract (Supply/ Auction/Service/ Buy/ Empanelment/ Sell)	Service
Product Category	<i>RFID Security System for Library</i>
Is Multi-Currency Allowed	No (INR)
Date of Issue/Publishing	14/03/2023
Document Download/Sale Start Date	14/03/2023
Document Download/Sale End Date	28/03/2023
Last Date and Time for Uploading of Bids	28.03.2023, 18.10
Last date of submission of Documents to the University	28.03.2023, 18.10
Date and Time of Opening of Technical Bids	29.03.2023, 11.30
Tender Fee	Rs. 1,500/- (For Tender Fee)
The estimated value of the tender	15,00,000 Rs
EMD (Earnest Money Deposit)	Rs. 45,000/- (For EMD)
Security Deposit	5 % of order value
No. of Covers (1/2/3/4)	02
Bid Validity days (180/120/90/60/30)	180 days (From the last date of opening of the tender)
Address for Communication	Gujarat Biotechnology University, GIFT City, Gandhinagar, Gujarat
Contact No.	90099 57407
Email Address for Correspondence	<a href="mailto:library@gbu.edu.in">library@gbu.edu.in</a>

Gujarat Biotechnology University, Gandhinagar invites online Bids to supply, install, and commissioning of **“RFID Security System for Library”** as per specifications given in **Annexure-I** to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from <https://www.nprocure.com> portal & GBU’s website <https://www.gbu.edu.in>. The Bidders are requested to read the Tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the Bidders from the Tender exercise.

The Director General, GBU, Gandhinagar reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete Tenders, amendments and additions to tender after opening or late Tenders are liable to be ignored and rejected.

## SECTION I

### Eligibility Criteria for the Bidder:

1. The Bidder/OEM should submit a Certificate of Authorization from the Principal Manufacturing Company and self-declaration in case of OEM Bidding to quote the Tender. A dealer's sub-resellers are not allowed to bid for the project. A letter of authorization from the Original Equipment Manufacturer (OEM) specific to this Tender should be enclosed. The letter should mention OEM's contact numbers, email addresses, and website with whom the authenticity of the letter can be cross-checked. To verify the authenticity of the items quoted in the Tender the RFID equipment should be available on OEM's website.
2. The Bidder/OEM must have a minimum of five (05) live sites in India (Preferred Central Universities/State Universities/Higher Academic Institutions/Public Libraries etc.) where the proposed RFID System integration with SOUL Library Management Software is in operation. Copy of Purchase Order & User Certificate certificates from Institutes must be attached with technical bid.
3. The Bidder/OEM should have completed in the last 15 years (as on bid due date), in India, the following projects for Central Government/State Government Agencies/Smart City/Municipal Corporations/ULBs/Public Libraries:
  - a. One similar type of completed project costing not less than the amount of 20 lakhs during the last 03 Years.
  - b. Similar types of completed projects costing not less than the amount 40 Lakhs during last 06 Years.
4. The Bidder/OEM should have executed at least one project which they are mentioning in above point no. 3 criteria in Gujarat only. PO & Completion certificate must be attached.
5. The Bidder should have functional Branch Office or Head Office in Gujarat around Ahmedabad/Gandhinagar preferably itself from past 5 years.
6. The quoted RFID Hardware must be used in at least 100 or more Government Academic Institution Libraries in India.

7. The Bidder/OEM should have average annual turnover of Rs. 6 Crore (Minimum) in the last three (03) financial years.
8. Technically qualified Bidder might be required to show demo of the hardware with SOUL using NCIP protocol at GBU library before the opening of financial bid.
9. The Tenderer shall be required to submit the Earnest Money Deposit (EMD) which is refundable and a non-refundable Tender fee by way of Demand Drafts only. The demand drafts shall be drawn in favour of “The Registrar, Gujarat Biotechnology University” payable at Gandhinagar. The demand drafts for Earnest Money Deposit & Tender Fee must be enclosed in the envelope containing the technical bid.

## SECTION II

### General Terms & Conditions:

1. You can download the Tender document on <https://www.nprocure.com> and [www.gbu.edu.in](http://www.gbu.edu.in)
2. The last date of submission of Tender on the website <https://www.nprocure.com> is **28/03/2023** up to 18:10 Hrs. No physical Tenders will be accepted under normal circumstances. However, GBU, Gandhinagar reserves the right to ask the Bidders to submit the Tender and/or any other documents in physical form.
3. The Tender is non-transferable.
4. **The Bidder may quote only one option (i.e. only one product can be quoted) against each item.** Bidders are required to mention make & model of the product. (Do not write “OEM” against items as Bidders is expected to give make & model of the product).
5. The Bidder will have to supply, install, commissioning & maintain and provide operational training for supplied hardware, operating software, and peripherals and carry out necessary integration at end-user office.
6. If in any case, the quoted Item is not available in the market, the Bidder will have to supply a Higher Version/replacement of that Item at the quoted cost in the same time duration with prior approval of GBU, Gandhinagar. No “End of Life” product should be quoted to minimize such instances. (Make & Model quoted by the Bidder should be available till the Tender validity, duly supported for spares/OEM support to the warranty period).
7. The Bidder shall bear all the costs associated with the preparation and submission of its Tender, and GBU, Gandhinagar in no case will be responsible or liable for these costs, regardless of conduct or outcome of the bidding process.

8. Technical specifications indicated are minimum specifications. The Bidder may quote for a better solution. The Bidder should provide the following with the technical Tender:
- Make & Model Number
  - Name of Manufacturer
  - Technical Literature
  - Manufacturer's Data Sheet.
  - Compliance statement from the OEM of the product
9. The Bidder has to upload the compliance letter on its letterhead duly signed by the authorized signature & other supporting documents as asked for in the Tender in scanned format. Failing to submit the same or non-compliance/deviation from any Tender terms and conditions, eligibility criteria or technical specifications may result in rejection of the Tender.
10. The Bidder has to examine all instructions, forms, terms, conditions, and specifications in the Bidding documents. Failure to furnish all information required by the Bidding documents or submission of a Tender not substantially responsive to the Tendering documents in every respect will be at the Bidder's risk and may result in the rejection of its Tender.
11. Amendment of Bidding Documents (Corrigendum)
- 11.1. At any time prior to the deadline for submission of Tenders, GBU, Gandhinagar may, for any reason, whether its own initiative or in response to the clarification request by a prospective Bidder, modify the Bidding documents.
- 11.2. The corrigendum will be published on the website <https://www.gbu.edu.in>
- 11.3. In order to allow prospective Bidders reasonable time to take into consideration the amendments while preparing their Tenders GBU, Gandhinagar, at its discretion, may extend the deadline for the submission of Tenders.
12. Tender Currency: Prices shall be quoted in Indian Rupees only. Payment for the supply of equipment as specified in the agreement shall be made in Indian Rupees only.
13. The Bidder will have to submit **Non-refundable Tender Processing Fees of Rs. 1,500/- & Earnest Money Deposit (E.M.D.) of Rs. 45,000/- (Rupees Forty-Five Thousand Only) (Refundable)** on or before date & hours of opening the Tenders in a sealed cover at Library, GBU, Gandhinagar with the heading **“Tender processing Fees & EMD for E-Tender no: GBU/LIB/RFID/2022-23/02 dated 14<sup>th</sup> March 2023 for Supply, Installation, and Commissioning of RFID based Library System on behalf of GBU Gandhinagar,”**

- Tender processing fees must be in the form of a Demand Draft in the name of “The Registrar, Gujarat Biotechnology University.” payable at Gandhinagar along with covering letter.
  - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 9 months from the last date of Tender submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Gandhinagar) as per the G.R. no. EMD/10/2014/570/DMO dated 01.04.2015 issued by Finance Department or further instruction issued by Finance department from time to time; in the name of ”The Registrar, Gujarat Biotechnology University” payable at “Gandhinagar” (as per prescribed format given at Annexure A) and must be submitted along with the covering letter. Please affix the stamp of your company on the overleaf of the demand draft.
14. In case of non-receipt of Tender processing fees & EMD as mentioned above, your Tender will be rejected by GBU Gandhinagar as non-responsive.
  15. Unsuccessful Bidder's EMD will be returned as promptly as possible after the expiration of the period of Tender validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GBU Gandhinagar, whichever is earlier.
  16. In exceptional circumstances, GBU Gandhinagar may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting its EMD. A Bidder granting the request will not be permitted to modify its Tender.
  17. The Successful Bidder has to submit Performance Bank Guarantee @ 5% of the total order value within 30 days from the date of issue of a purchase order **for the duration of 38 months** from any Nationalized Bank including the public sector bank or Private Sector Banks authorized by RBI or Commercial Bank or Regional Rural Banks of Gandhinagar or Co-Operative Bank of Gandhinagar (operating in India having a branch at Gandhinagar) as per the G.R. no. EMD/10/2014/570/DMO dated 01.04.2015 issued by Finance Department or further instruction issued by Finance department from time to time. (The draft of the Performance Bank Guarantee is attached herewith).

18. Successful Bidder will have to sign the contract upon receiving the confirmed purchase order with the purchaser(s) within 30 working days from the date of confirmed purchase order. (The draft is attached herewith).
19. The successful Bidder's EMD will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee @ 5% of the total order value and offer of inspection of the ordered material.
20. The EMD may be forfeited at the discretion of GBU Gandhinagar, on account of one or more of the following reasons:
  - (a) If a Bidder withdraws its Tender during the period of Tender validity.
  - (b) If Bidder does not respond to requests for clarification of their Tender
  - (c) If Bidder fails to cooperate in the evaluation process, and
  - (d) In case of a successful Bidder, if the Bidder fails:
    - (i) To sign the Contract as mentioned above or
    - (ii) To furnish performance bank guarantee as mentioned above or
    - (iii) If the Bidder is found to be involved in fraudulent practices.

21. Termination for Default:

- 21.1. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder. Bidder will be given notice/cure period of 30 days, after that purchaser will terminate the Contract in whole or part after:
  - a) If the Bidder fails to deliver any or all of the Goods as per the delivery schedule mentioned in the Tender, or within any extension thereof granted by the Purchaser or
  - b) If the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.
  - c) If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value or influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;”

- 21.2. In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause 20.1 above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the contract to the extent not terminated.
22. If the successful Bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within the prescribed time limit, the EMD of the successful Bidder will be forfeited. GBU Gandhinagar also reserves the right to blacklist such Bidder from participating in future Tenders if sufficient cause exists.
23. Price shall be inclusive of all freight, forwarding, transit insurance, installation, warranty, and maintenance charges.
24. Prices shall be inclusive of Excise Duties. The prices shall strictly be submitted in the given format. Quoted prices shall be inclusive of all taxes except GST. The tax components like GST as applicable shall be mentioned separately in the respective columns.
25. Late Tenders: The Bidder will not be able to submit the Tender after the final submission date and time.
26. Modification and Withdrawal of Tenders:
  - 26.1. The Bidder may modify or withdraw its Tender before the due date of Tender submission.
  - 26.2. No Tender will be allowed to be modified subsequent to the final submission of Tender.
  - 26.3. No Tender will be allowed to be withdrawn in the interval between the deadline for submission of the Tender and the expiry of the Tender validity. Withdrawal of a Tender during this interval will result in the forfeiture of the Bidder’s EMD.
27. Tenders will be opened with the buyer’s private digital key in the presence of Bidder’s representatives, who choose to attend. The Bidder’s representatives who are present shall



sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the Bidder and that will be considered valid for all further dealings related to this Tender process. In the absence of the Bidder(s), the Tender Committee may choose to open the Tenders as per the prescribed schedule.

28. The Bidder's names, Tender modifications or withdrawals, discounts, and the presence or absence of relevant EMD and such other details as GBU Gandhinagar at their discretion, may consider appropriate, will be announced at the opening.
29. **Evaluation of the Tenders:** After the closing time of submission, the committee will verify the submission of Tender Processing Fees & EMD as per Tender terms and conditions. The eligibility criteria evaluation will be carried out on the responsive Tenders. The technical Tender of the Bidders who are complying with all the eligibility criteria will be opened and evaluated next. GBU Gandhinagar will seek clarifications if required on eligibility & technical section. The financial Tender of the technically qualified Bidders will be opened and financial L1 Bidder will be decided from the sum total of prices for all line items without tax with 3 years warranty and then called for further negotiations if required.
30. The Bidder will have to offer the inspection in the manner as decided by GBU Gandhinagar before delivering to the respective site or at customer sites. The cost of the same has to be borne by the supplier. Any deviation found in the specification of the produced goods from the Tender specification will lead to the cancellation of the order, forfeiture of EMD/PBG, and prohibition of participation in the future purchase of GBU Gandhinagar. GBU Gandhinagar will not be responsible for any time delay which may arise due to any deviation from the Tender technical specification found at the time of inspection and the Bidder has to deliver and install the ordered goods within the prescribed time limit. At the time of the inspection, a Bidder is required to produce OEM's confirmation on OEM's letterhead with serial nos. of Equipment, and software supplied for back-to-back warranty support as per Tender terms & conditions.
31. The Indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at the customer site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the purchaser or its representative prior to the Goods shipment.
32. Delivery & installation: Within 30 working days from the date of confirmed purchase order.
33. In case of the successful Bidder is found in breach of any condition(s) of Tender or supply order/work order, at any stage during the course of supply/installation or warranty period,

the legal action as per rules/laws, shall be initiated against the successful Bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the Bidder concerned for the time period as decided by GBU Gandhinagar, for further dealings with GBU Gandhinagar.

34. Tender validity will be 180 days after the date of financial Tender opening. A Tender valid for a shorter period shall be rejected as non-responsive. If required, GBU Gandhinagar may extend the Tender validity for a further period from the date of expiry of Tender validity in consultation with the successful Bidder.

35. Bidders are required to quote all items including optional add-ons as well. Incomplete Tenders will be treated as non-responsive and will be rejected.

36. Warranty:

36.1. Comprehensive onsite warranty for 3 Years from the date of installation of procured types of equipment.

36.2. If any equipment gives continuous trouble, say 3 times in one month during the warranty period, the Bidder shall replace the same with new equipment without any additional cost to the purchaser.

36.3. If any manufacturing or other technical defects are found within the warranty period, the same will have to be replaced or rectified free of cost by the Bidder.

36.4. Maintenance service: Free maintenance services shall be provided by the Bidder during the period of warranty.

36.5. In case, Bidder is not providing satisfactory support & doing an unwarranted delay in providing warranty support, GBU Gandhinagar, reserves the right to repair the equipment at the risk & cost of Bidder.

36.6. The Bidder / System Integrator will be required to coordinate with the software vendor and/or liaising with other service providers to achieve end-to-end connectivity. This also includes Server OS configuration with respect to LAN/WAN technologies implementation.

37. Penalty Clause:

37.1. Penalties for delay in delivery and installation:

a) The If Bidder fails to deliver and install the requisite hardware and software within 30 working days of the issue of the confirmed purchase order, then a sum

equivalent to one percent (1 %) of the total contract value shall be deducted from the payment for each calendar week of delay or part thereof.

- b) The amount of penalties for delay in delivery and installation shall be subject to a maximum limit of 10% of the total contract value.
- c) Delay in excess of 10 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the Bidder will be forfeited.
- d) In case, the selected Bidder does not supply the ordered items for any reason, he will be liable to pay the difference amount to the purchaser, over and above the Performance Guarantee, which indenter departments\Boards\Corporations have to pay to the next or other selected Bidder for purpose of the said items.

**37.2. Operational / Warranty period Penalties:**

- a) During the warranty period, if the complaint is not resolved within 48 hrs. the penalty of Rs. 500 per day for the Security Gate Antenna System, Self-Check-out Station, Smart Card Printer, and Book Return Station within 72 hrs. for the Handheld Reader & Staff Station Reader, a penalty of Rs. 300 per day will be levied. However, if the complaints are not resolved within 7 days then from the 8<sup>th</sup> day to the 14<sup>th</sup> day, a penalty would be levied @ 150% and from the 15<sup>th</sup> day onwards penalty @ 200% of the above rates would be levied. The penalty amount will be recovered from the Performance bank guarantee during the warranty period.
- b) In case an item is not used beyond the stipulated downtime the Bidder will be required to arrange for an immediate replacement of the same till it is repaired. Failure to arrange for the immediate repair/replacement will be liable for a penalty of Rs. 500 per day for the Security Gate Antenna System, Self-Check-out Station, Smart Card Printer, Book Return Station and Rs. 300 per day for Staff Station Reader and Handheld Reader will be levied. The amount of penalty will be recovered from the Performance bank guarantee during the warranty period.
- c) Successful Bidder should submit the Performance Bank Guarantee @ 5% of the total order value for the duration of 39 months as per Tender requirements. In any case, Bidder is required to maintain 5% PBG at all times during the period of the contract. In case of any penalty claimed from the submitted PBG during the

contract period, the successful Bidder is required to submit the additional PBG of the amount equal to the penalty claimed for the duration up to the validity of the original Bank Guarantee. For example, “X” amount of penalty will be claimed during the 5<sup>th</sup> month of the contract period, then Bidder is required to submit the additional PBG of “X” amount for the period of 36 months i.e. 39 months - 3 months.

38. Payment: Payment for Goods and Services shall be made by Purchasing Department in Indian Rupees as follows:

38.1. No advance payment will be made.

38.2. 80 % payment after successful inspection and delivery of the ordered goods. The inspection will be done by GBU’s duly appointed Committee.

38.3. 20% payment will be made after installation of the ordered goods and completion of the user’s operational training.

39. GBU Gandhinagar reserves the right to change any Tender condition of any item even after inviting the Tenders, with/without prior notification.

40. GBU Gandhinagar reserves the right to accept any Tender and to reject any or all Tenders – GBU Gandhinagar reserves the right to accept or reject any Tender and to annul the Bidding process and reject all Tenders at any time prior to awarding the contracts, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for such decision.

41. The Tender quantities are estimated based on the receipt of the requirement from the Indenting Department. The quantities may decrease up to 50% of the Tender quantity or increase up to 30% of the Tender quantity at the time of finalization, depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the Bidder.

42. Limitation of Vendor’s Liability: Vendor’s cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.

43. All correction/addition/deletion shall require authorized countersign.

44. Force Majeure Shall mean and be limited to the following:

- a) Fire, explosion, cyclone, earthquake, flood, tempest, lightening or other natural physical disaster;
- b) War / hostilities, revolution, acts of public enemies, blockage or embargo;
- c) Any law, order, Riot, or Civil commotion, proclamation, ordinance, demand, or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
- d) Strikes, shutdowns, or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
- e) Restrictions imposed by the Government or other statutory bodies which prevent or delay the execution of the order;
- f) Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate GBU Gandhinagar by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of a delay lasting over two months, if arising out of causes of Force Majeure, GBU Gandhinagar reserves the right to cancel the order.

Delivery & Installation period may be extended due to circumstances relating to Force Majeure by the GBU Gandhinagar. Bidder shall not claim any further extension for delivery & installation or completion of work. GBU Gandhinagar shall not be liable to pay extra costs under any circumstances.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their Tender and whether the same have been taken into consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be the prerogative of GBU Gandhinagar to take the decision on force major conditions and GBU Gandhinagar's decision will be binding to the Bidder.

45. The Clarifications must be submitted in writing to GBU Gandhinagar at least 10 days before the Tender submission date. Thereafter the clarifications received from the Bidders will not be entertained.

Your Tender should be submitted on website [www.nprocure.com](http://www.nprocure.com) on or before **18:10 Hours, 28/03/2023**.

Proposals after the due time period will not be accepted.

The Technical Tenders will be opened on **29/03/2023 at 16:00 Hours at University Library, GBU Gandhinagar**, in the presence of the committee members and representatives of the Bidders, who have submitted valid Tenders. Only one representative from each Bidder will be allowed to attend the Tender opening. The representative will be held responsible for all commitments made on behalf of the Bidder and that will be considered valid for all further dealings related to this Tender process.

Please address all queries and correspondence to

**The Registrar  
Gujarat Biotechnology University  
GIFT City, North Gate  
Shahpur Village, Gandhinagar – 382 355  
Gujarat (India)**

Email should be followed by post-confirmation on a copy.

## Scope of Work

### Modernization of University Library

#### Gujarat Biotechnology University, Gandhinagar

##### **Introduction:**

Central Library, GBU Gandhinagar has decided to introduce Radio Frequency Identification System in University Library in its efforts towards further automation of the library system.

##### **Computer Records Management:**

Computer records are created using Integrated Library Management Software SOUL 3.0 to suite the Information needs of the above-mentioned Library users, using international bibliographical standards (MARC21); information on the availability of the item in the Library is accessed through OPAC (Online Public Access Catalogue).

##### **Equipment & Tools for Self-Service:**

Use of RFID technology for tagging the items, self-Issue/Return Kiosks, DropBox, Handheld Reader; Smart Cards System & Accessories.

##### **Implementation of RFID-based Circulation Services**

- Supply and Implement RFID Hardware using NCIP V2.0 protocol;
- Installation of Integration software for ILMS installed;
- Tagging RFID labels on books and other items in stock;
- Pasting of Paper stickers (SIR Labels) on RFID Tags;
- Services for Spine paper labels, adopting Specific work process Pasting labels on Book spine and covering with transparent plastic overlay;
- Training of Library staff on using RFID system effectively;
- Training on International Standards and Best RFID based Library Practices recommended by NISO;
- Engaging suitable personal to ensure the smooth functioning of automated library services.

##### **Data Validation:**

It would be required to physically verify each and every book detail with its entry in SOUL 3.0 software and validate the data during the RFID tagging job work. The books which have errors are to be kept separately for making necessary corrections and by that, the database accuracy has to be improved.

##### **Smooth Operation of Library Automated System:**

Provide professional personnel to supervise the entire project on regular basis to coordinate with the competent authority nominated by us.

**Note:**

- All the RFID components chosen for the complete solution should conform to NISO guidelines for use of RFID in Libraries and ISO 15693 / ISO 18000 - 3, ISO14443A or Mifare in accordance with equipments (All systems must be compatible with Global RFID ISO standards).
- Modularity, Expandability and Upgradeability in the overall system configuration should be open.
- The Maintenance Support Equipment required to install and maintain the RFID System Shall be available in India always and provided by the vendor. Bidder shall demonstrate that the resources (infrastructure) exist which are required to provide robust pre and post-sales support to RFID Project.
- Bidder should be fully accountable for the performance of all components of the supplied RFID equipments.
- Bidder might be required to show a demo of the hardware with SOUL using NCIP protocol at GBU Gandhinagar library before the opening of the Financial Bid.
- Supplied hardware should have proven compatibility with SOUL 3.0.
- The Bidder will have to train library staff for key functions like; circulation, technical services, system administrator, and public services for using of all equipment.
- All training should be performed by the vendor at institute premises and trained personnel should be placed in the institute for running, and maintaining the hardware and software for the period of warranty.
- The Library requires interaction with the vendor sales staff and technical support staff during installation planning, the installation phase, and follow-up immediately after such installation.
- Introductory operator /user/staff training shall be provided at no extra charge.
- Integration Application Warranty: Patches and service pack releases must be supplied at no additional charge to the Library within the warranty period.
- Service technicians should be fully trained, factory authorized, and certified by the manufacturer to perform services.
- Technical support via email should be provided to the library free of cost.



- Service technicians should be equipped with parts normally required to service the equipment and reduce downtime.
- Failure of the vendor to meet specified standards may result in the termination of the service contract.
- Warranty and Service requirements apply to both Standard and Optional system components.
- Hands-on Training (on-site) and Manual/Guide: Training for the handling of RFID, RFID Tagging and fixing on documents, and troubleshooting training. Complete write-up/manual/guide for operation and handling of RFID equipments. Training to be given to all library staff working on various library operations.

**SECTION III**

**Minimum Technical Specification**

<b>Item No. 1: Library Staff Station</b>				
<b>Item Minimum Specifications</b>	<b>Qty.</b>	<b>Matched/ Not Matched</b>	<b>Remarks (If any)</b>	
Read/Write/Anti-theft programming should be done in one single operation	<b>01</b>			
Read/Write distance of Up to 25 cm and programming time of 1 second				
Should be fully ISO/IEC 14443A, 15693 and ISO 18000:3 compliant				
The programming station should interface with the Library Management Software using NCIP V2.0 protocol.				
Integrated with reader for patron ID Card based ISO/IEC 14443A Mifare Plus to read for circulation.				
Integrated with reader for patron ID Card based ISO/IEC 14443A Mifare Plus for personalization of data into the ISO/IEC 14443A Mifare Plus passive contact less 1Kb smart card in the pre-defined location in the memory The details of memory location in smart card will be provided at appropriate time.				
NCIP V2.0 compliance software interface integrated with integrated library management software for all operations like patron card personalization, check-in. check-out, renew, reserve etc. of library circulation.				
<b>Specifications</b>				
<b>Parameter</b>		<b>Technical Specs</b>		
Operating Frequency		13.56 MHz		
Power Supply	5V to 12V			
Power Consumption	1.2W minimum			
Transmitting Power	1W minimum			
Read Range	Up to 25 cm			
Antenna	Internal			

Communication Interface	USB/RS232/Ethernet		
Supported Transponders	ISO 15693, ISO 14443A and ISO 18000:3		
Indicators	LED / Buzzer for power, read verification etc.		
Operating Temperature	-10°C to +70°C		
Housing Material	ABS or Similar		

Item No. 2: Two EAS Pedestals Library Security Gate				
Item Minimum Specifications	Qty.	Matched/ Not Matched	Deviation, If any	
Security gate should include two theft detection pedestals, which are interdependent of each other and also have overlapping protection zones providing additional security. It is planned to install these pedestals at a single location in the library. The system should have a suitable number of I/O ports for the standard electronic counter, webcam trigger, CCTV, locking gates etc. It should also have multi-line infrared motion sensors to detect library footfalls and in-out numbers. The RFID Gates should be having ETA (Equipment Type Approval) from Wireless Planning Commission) [Provide Certificate]	01			
<b>Specifications</b>				
<b>Parameter</b>		<b>Technical Specs</b>		
Operating Frequency		13.56 MHz		
Power Supply		AC 230V / 50Hz		
Power consumption		30W maximum		
Transmitting Power		0.5W to 6W variable		
Read Range		Up to 1 m with pair of gates		
Communication Interface		RS232 / Ethernet		
Supported Transponders		ISO 15693-3, I Code		

Operating Temperature	-10°C to +70°C			
Communication Parameters	Baud Rate: 115200 Kbps			
Weight	25 Kg approximately			
Housing Material	ABS or similar			

Item No. 3: Self Check Out Kiosk Station				
Item Minimum Specifications		Qty.	Matched/ Not Matched	Deviation, If any
RFID Reader and Antenna with multiple Read/Write facility		01		
The Kiosk should suit the library decor				
High-Speed Thermal Slip Printer				
17" or higher LCD/LED Touch Screen Monitor using Capacitive Technology				
Branded Small Form Factor CPU				
Multi-protocol firmware ISO/IEC 14443A. 15693 and ISO 18000:3 compliant				
Communication interface- Ethernet				
The Self-Checkout station client software should interface with the ILMS Software giving the following features: <ul style="list-style-type: none"> <li>◦ Check out / Renewal</li> <li>◦ Transaction Status</li> <li>◦ Transaction Printout</li> </ul>				
Provision for the display of reservations done by a user along with sequence and date of collection,				
Provision of enquiry of checkouts against a user and its due date.				
Provision for enquiry of fine against a user,				
<b>Specifications</b>				
<b>Parameter</b>	<b>Technical Specs</b>			
Operating Frequency	13.56 MHz			
Power Supply	180-230V Ac; 50 Hz			
Power Consumption	1.2W minimum			

Transmitting Power	1W approximately		
Read Range	20-25 cms 3 to 4 books of average size		
Antenna Size	300 X 300 mm		
Communication Interface	Ethernet		
Supported Transponders	ISO 15693, ISO 14443A and ISO 18000:3		
Operating Temperature	-10°C to +70°C		
Weight	25 Kg approximately		
Packaging Material	Wood		
Display	17" or higher TFT capacitive touch screen		

<b>Item No. 4: Smart Cards – Plain</b>			
<b>Item Minimum Specifications</b>	<b>Qty.</b>	<b>Matched/ Not Matched</b>	<b>Deviation , If any</b>
The smart cards should be 1kb Mifare Plus - Plain	<b>500</b>		
The smart card must be for multipurpose use by library users.			
1k byte EEPROM			
Unique serial number			
16 securely separated sectors supporting multi-application			
Each sector consists 4 blocks with a length of 16 Byte			
2 x 48-bit keys per sector for key hierarchy			
Access conditions are free configurable based on 2 levels key hierarchy			
Number of single write operations: 100,000			

<b>Item No. 5: Self Adhesive RFID Tags (for Book)</b>			
<b>Item Minimum Specifications</b>	<b>Qty.</b>	<b>Matched/ Not Matched</b>	<b>Deviation , If any</b>
The RFID chip used in the tag should have been designed specifically for Library use. i.e. it should have three sections <ul style="list-style-type: none"> <li>◦ Lockable section for item identification</li> <li>◦ Re-writable section for library specific use</li> <li>◦ Security function (EAS) for item anti-theft (which can be activated and deactivated),</li> <li>◦ The RFID chip should have multi-read function, i.e. several tags can be read at the same time</li> </ul>	<b>1000</b>		
Tag size should be 80mm x 50mm with at least 2048 bits of memory, multi-read and antitheft			
Distance for detection from the pedestal should be a minimum of 92 cm			
Tags should be fully ISO 15693/18000-3 compliant			
Other features: "Tag Talks First" (TTF) feature, tamper proof, a detection rate of the system should be above 95% consistently regardless of the number of items that are in the field			
Warranty of Tags Minimum 40 years for logic circuits and replacement of defective tags if found during first-time tagging			
<b>Mechanical Dimension</b> <ul style="list-style-type: none"> <li>• Transponder coil size 80X50 mm ± 0.5mm</li> <li>• Transponder die-cut size 80 x 50 mm 0.2 mm</li> <li>• Thickness of the IC 150 micrometer ± 10%</li> <li>• Overall thickness of transponder package (excluding IC and siliconized paper) 200 micro meter ± 10%</li> <li>• Thickness of the siliconized wafer 56 micrometer</li> </ul>			

<p><b>Electrical characteristics</b></p> <ul style="list-style-type: none"> <li>• Integrated Circuit (IC) Philips i-Code-SLI X.</li> <li>• ICS protocol /anti-collision ISO 15693/18000-3</li> <li>• Operating frequency 13.56 MHz</li> <li>• Unloaded resonance frequency 14.15 MHz ±0.30 MHz</li> <li>• Memory 2048 bits R/W EEPROM</li> </ul>			
<p><b>General characteristics of transponder</b></p> <ul style="list-style-type: none"> <li>• Operating temperature (electronics parts): -20°C to *85°C</li> <li>• ESD voltage immunity +12 kV peak. HBM</li> <li>• Bending diameter (D) &gt; 50 mm. tension less than 10 N</li> <li>• Static pressure (P) &lt; 10 MPa (10 N/mm<sup>2</sup>)</li> </ul>			

Item No. 6: Anti-Theft Stickers			
Item Minimum Specifications	Qty.	Matched/ Not Matched	Deviation, If any
Good quality self-adhesive labels of the following specification:	1000		
Good quality smooth face			
Size: Minimum half an inch larger on all sides than the RFID tag			
Strong permanent adhesive, which does not leach into the paper of the book			

Item No. 7: Integration Module			
Item Minimum Specifications	Qty.	Matched/ Not Matched	Deviation, If any
Client Software should support the following features and is to be Integrated with existing Integrated Library Management Software (ILMS)	01		
Tagging / Re-tagging after proper online validation of the title/member records LMS database			
Tag monitoring by accessing item records from the ILMS			

database			
Patron Smart Card personalization monitoring by accessing patron ID from the ILMS database			
Send SMS & Email for circulations and registration transactions which can be selected for specific users.			
NCIP V2.o compliance			
Retagging option for re-registration of books & patrons			
Sorting by accessing Title record from ILMS			
Check out /Check-in/Renewal			
Provision to display of reservations done by a member along with the sequence and date of collection			
Provision of enquiry of checkouts against a member and its due date			
Provision for details of fine against a member			
Provision of slip printing containing the details of a transaction			
Reserved titles shall get highlighted while check-in			

<b>Item No. 8: Smart Card Printing Solutions</b>			
<b>Item Minimum Specifications</b>	<b>Qty.</b>	<b>Matched/ Not Matched</b>	<b>Deviation, If any</b>
Sided Printing: Double	<b>01</b>		
Resin Thermal Transfer			
300 dpi			
26 seconds per card / 138 cards per hour (YMC with transfer)			
Accepts CR80 card size			
Ethernet / USB Interface			
With Printer Ribbon 5 nos. and Cleaning Kit 2 nos.			
Pen tablet 1 nos. and Web Camera 1 nos.			



Item No. 9: RFID Tagging Job Work (for Book)			
Item Minimum Specifications	Qty.	Matched/ Not Matched	Deviation, If any
RFID Tag & Sticker to be pasted in same process	1000		
ISO 28560 standard followed for tagging			
Minimum 2000 books/DVDs to be completed in a day			
Registration of books / DVDs is to be done in a single process			
Data validation/editing required for Classification, Preparation of Subject Heading, and Verification etc. Including Retrieving the Book from the shelf and returning the same to the Specific shelf after processing as per Library standards for all Book entries.			

#### SECTION IV

#### FINANCIAL TENDER FORMAT

Sr. No.	ITEM	Quantity (In Nos.)	Unit Price with 3 Years Warranty (In Rs. Without tax)	Total Price with 3 Years Warranty (In Rs. Without tax)	Rate of VAT / Service Tax (%)
A	B	C	D	E=C*D	F
1	Library Staff Station	1			
2	Two EAS Pedestals Library Security Gate	1			
3	Self-Check Out Kiosk Station	1			
4	Smart Cards - Plain	1000			
5	Self-Adhesive RFID Tags (for Book)	1,000			
6	Institution Labels	1,000			
7	Integration Module	1			

8	Smart Card Printing Solutions	1			
9	RFID Tagging Job Work (for Book)	100			
GRAND TOTAL					

**Note:**

- L1 will be the lowest sum total of rates of all line items without tax with 3 years warranty.
- The Bidder shall explicitly mention the applicable rate of tax.

**SECTION V**

**Tender Processing Fees & Earnest Money Deposit Details**

Sr. No.	Item	Amount (In Rs.)	Name of the Bank & Branch	Demand Draft No.
1	Tender Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

**ELIGIBILITY CRITERIA**

**Financial strength of the Bidder**

Financial Year	Turnover (Rs. In Crores)	Audited Accounts uploaded? (Yes/No)
2019-20		
2020-21		
2021-22		
Grand Total		

**Note:** Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

**Warranty Support & repairing cum replacement service up to delivery locations**

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				

3				
---	--	--	--	--

**Note: Please fill this out form and upload the supporting documents.**

**Experience Details (Customer References)**

Sr. No.	Name of the Organization	No. of Books Library Having	Date of PO and Period of Implementation (in days)	Qty. of RFID Tags	Total Purchase Order Value	No. of Installations	Type of Supporting Document Attached
1							
2							
3							
4							
5							

**Note: Please fill this form and submit the supporting documents for each customer reference in scanned format. Failing the same may lead to the rejection of the Tender. You may add the customer references by adding multiple rows which may be added by “NUMBER OF ROWS TO ADD”.**

**Authorization Letters:**

Sr. No.	Item	Make & Model	Name of OEM	Authorization letter Submitted? (Yes/No)
1	Library Staff Station			
2	Two EAS Pedestals Library Security Gate			
3	Self-Check Out Kiosk Station			
4	Smart Cards			
5	Self-Adhesive RFID Tags (for Book)			
6	Institutional Label			
7	Integration Module			
8	Smart Card Printing Solutions			

**Note: Please fill this form and upload the OEM Authorization Letter in scanned format.**

**Make & Model List**

Sr. No.	Item	Qty.	Make & Model	Supporting Document Submitted (Yes/No)
1	Library Staff Station	01		
2	Two EAS Pedestals Library Security Gate	01		
3	Self-Check Out Kiosk Station	01		
4	Smart Cards	500		
5	Self-Adhesive RFID Tags (for Book)	1,000		
6	Institution Labels	1,000		
7	Integration Module	01		
8	Smart Card Printing Solutions	01		

**Note: You may quote only one option against any item.**

## Performa of Compliance letter/Authenticity of Information Provided

(On Letter Head)

Date:

To,  
The Registrar,  
Gujarat Biotechnology University,  
GIFT City, Gandhinagar – 382 355  
Gujarat (India)

**Sub: Compliance with the Tender terms and conditions, specifications and Eligibility Criteria**

**Ref: Tender for Supply, Installation and Commissioning of RFID based Library System for Central Library of (GBU Gandhinagar) (Tender no. \_\_\_\_\_).**

Dear Sir,

With reference to above referred Tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the Bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirements of the above-mentioned Tender submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the Tender document.

We also explicitly understand that all quoted items meet technical specification of the Tender & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any Tender terms and conditions or deviation from Tender specification other than already specified as mentioned above, the decision of GBU Gandhinagar Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted Tender is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our Tender at any stage including forfeiture of our EMD/ PBG/cancel the award of contract. In this event, GBU Gandhinagar reserves the right to take legal action on us.

Thanking you,

Dated this \_\_\_\_\_ day of \_\_\_\_\_ YYYY

Signature: \_\_\_\_\_

(In the Capacity of): \_\_\_\_\_

Duly authorized to sign Tender for and on behalf of

\_\_\_\_\_

## Format of Earnest Money Deposit in the form of Bank Guarantee

Ref:

Bank Guarantee No.

Date:

To,

The Registrar,

Gujarat Biotechnology University,

GIFT City, Gandhinagar – 382 355

Gujarat (India)

Whereas ----- (here in after called "the Bidder") has submitted its Tender dated ----- in response to the Tender no: \_\_\_\_\_ for Supply, Installation and commissioning of RFID based Digital Library Automation System at Central Library, GBU Gandhinagar, KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the GBU Gandhinagar in the sum of ----- for which payment well and truly to be made to GBU Gandhinagar, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ---- day of ----- 2015.

### THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:
  - a. if a Bidder withdraws its Tender during the period of Tender validity
  - b. Does not accept the correction of errors made in the Tender document;
  - c. In case of a successful Bidder, if the Bidder fails:
    - I. To sign the Contract as mentioned above within the time limit stipulated by the purchaser or
    - II. To furnish performance bank guarantee as mentioned above or
    - III. If the Bidder is found to be involved in fraudulent practices.

IV. If the Bidder fails to submit the copy of the purchase order & acceptance thereof.

We undertake to pay to GBU Gandhinagar, up to the above amount upon receipt of its first written demand, without GBU Gandhinagar having to substantiate its demand, provided that in its demand GBU Gandhinagar will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid for up to 6 months from the last date of Tender submission. The Bank undertakes not to revoke this guarantee during its currency without the previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between Bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of the validity of the guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHASER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agrees that the OWNER/PURCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and notwithstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_

Signed and delivered by

\_\_\_\_\_

For & on Behalf of

Name of the Bank & Branch &  
Its official Address



**Approved Bank: All Nationalized Banks including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India and having branch at Gandhinagar) as per the G.R. no. EMD/10/2014/570/DMO dated 01.04.2015 issued by Finance Department or further instruction issued by Finance department time to time.**

**Performa of Contract-cum-Equipment**

**Performance Bank Guarantee**

(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

\_\_\_\_\_

\_\_\_\_\_

Dear Sir,

In consideration of Name & Address of the (Name of Institute) (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s.

.....

..... having Principal Office at .....

(Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of \_\_\_\_\_ by issue of Purchase Order No.....

Dated ..... issued by << (Name of Institute)>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, \_\_\_\_\_ having Head Office at

(hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or

meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) to the OWNER/PURCHASER on demand at any time up to \_\_\_\_\_ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/ PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) and it shall remain in force up to and including \_\_\_\_\_ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

---

Signed and delivered by

---

For & on Behalf of

Name of the Bank & Branch &  
Its official Address

List of approved Banks

**Approved Bank: All Nationalized Banks including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India and having a branch at Gandhinagar) as per the G.R. no. EMD/10/2014/570/DMO dated 01.04.2015 issued by Finance Department or further instruction issued by Finance department time to time.**

## CONTRACT FORM

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, YYYY \_\_\_\_ Between \_\_\_\_\_ (Name of the purchaser) of \_\_\_\_\_ (Country of Purchaser) hereinafter “the Purchaser” of the one part and \_\_\_\_\_ (Name of Supplier) of \_\_\_\_\_ (City and Country of Supplier) hereinafter called “the Supplier” of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., \_\_\_\_\_ (Brief Description of Goods and Services) and has accepted a Tender by the Supplier for the supply of those goods and services in the sum of \_\_\_\_\_ (Contract Price in Words and Figures) hereinafter called “the Contract Price in Words and Figures” hereinafter called “the Contract Price.”

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - 2.1 the Tender Form and the Price Schedule submitted by the Bidder;
  - 2.2 terms and conditions of the Tender
  - 2.3 the Purchaser’s Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants
- 4 With the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 5 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

6 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Purchaser)

In the presence of \_\_\_\_\_

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Supplier)

In the presence of \_\_\_\_\_