

# How To Apply



GUJARAT  
BIOTECHNOLOGY  
UNIVERSITY

# Applicant can check active Advertisement Details here:

[Click Here](#)

## Current Opening

Know your worth and apply for job that qualify your life

[View All](#)

[Find Application No](#)

[Find Confirmation No](#)

## Track Application

Application Number

eg : 12365478

Date of Birth

DD/MM/YYYY

(DD/MM/YYYY)

[Submit](#)

## For Help

Contact for any query



Timing  
10:30 to 18:10

Email Address  
[career@gbu.edu.in](mailto:career@gbu.edu.in)

## How To Apply

01

Online submission of application

02

Uploading of photo, signature and necessary documents

03

Fee payment

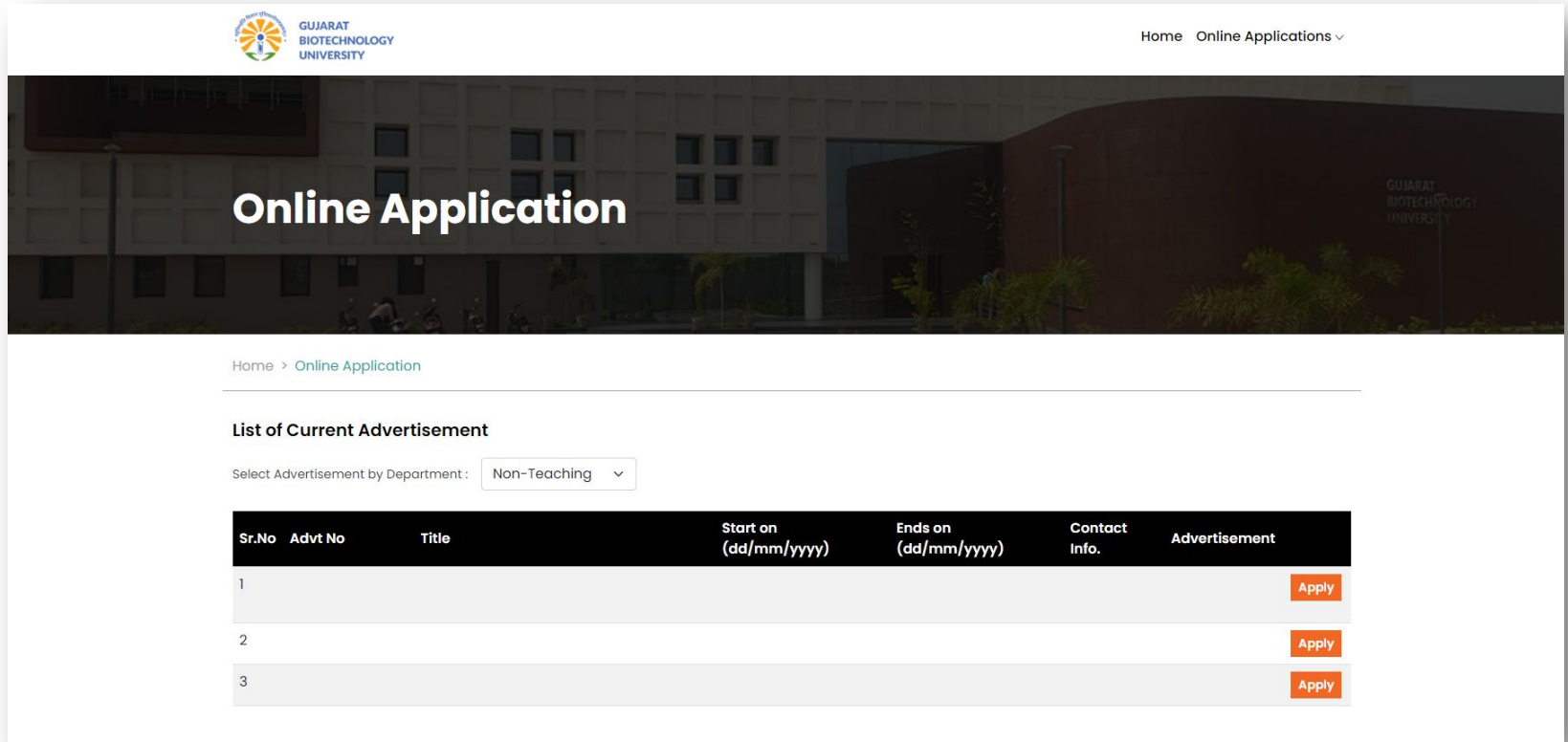
04


Confirm Application

05

Print application

List of active advertisement: Click on 'Apply' to apply for a specific advertisement.: [Click Here](#)



 GUJARAT BIOTECHNOLOGY UNIVERSITY

Home Online Applications ▾

# Online Application

Home > Online Application

### List of Current Advertisement

Select Advertisement by Department :

Sr.No	Advt No	Title	Start on (dd/mm/yyyy)	Ends on (dd/mm/yyyy)	Contact Info.	Advertisement
1						<a href="#">Apply</a>
2						<a href="#">Apply</a>
3						<a href="#">Apply</a>

# Enter your personal, communication, professional experience, etc., details.

Home > Application Personal Details

**Deputy Finance Officer (જાયાબહ દિસાબી અધિકારી)**  
Advertisement No.: ADM/01/2024

**NOTE :**  
→ \* indicates mandatory field.

### Personal Details

Title	Surname *	First Name *	Father / Husband Name *	Mother Name *
Mr. ▾	<input type="text" value="Surname"/>	<input type="text" value="First Name"/>	<input type="text" value="Father / Husband Name"/>	<input type="text" value="Mother Name"/>
Gender *	Birth Date *	Marital Staus *		
<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender	<input type="text" value="dd/mm/yyyy"/> <small>(dd/MM/yyyy)</small>	<input type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/> Separated		
Mobile No *	Confirm Mobile No *	Email *	Confirm Email *	
+91 <input type="text" value="Mobile No"/>	+91 <input type="text" value="Mobile No"/>	<input type="text" value="Email"/>	<input type="text" value="Email"/>	
Nationality *	<input type="text" value="Nationality"/>			
Category Name *	<input type="text" value="Select"/>			

### Communication Details

<b>Present Details</b>	<b>Permanent Details</b>	<input type="checkbox"/> Same As Present
Present Country *	Permanent Country *	
<input type="text"/>	<input type="text"/>	
Present State	Permanent State	
<input type="text"/>	<input type="text"/>	

# Enter your Qualification and Experience detail and Press **ADD** button and after fill all details Press **Save Changes**

## Education Details

Note : Grade/Percentile etc. should be converted into percentages using the respective university formula.

Qualification Detail	Percentage	Class	Institute Name and Exam Body	State	Passing Year	No of Trials	Last Trial Seat No	
Select <input type="text"/>	<input type="text"/>	Select <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="ADD"/>



## Experience Details

Experience Detail	Organization / Company Name	Designation	Pay Scale <small>as per 7th scale</small>	Salary	From Date <small>(DD/MM/YYYY)</small>	To Date <small>(DD/MM/YYYY)</small>	
Experience Detail	CompanyName	Designation	Pay Scale	Salary	DD/MM/YYYY	DD/MM/YYYY	<input type="button" value="Add"/>
<input type="checkbox"/> Currently Employed?							



## Declaration

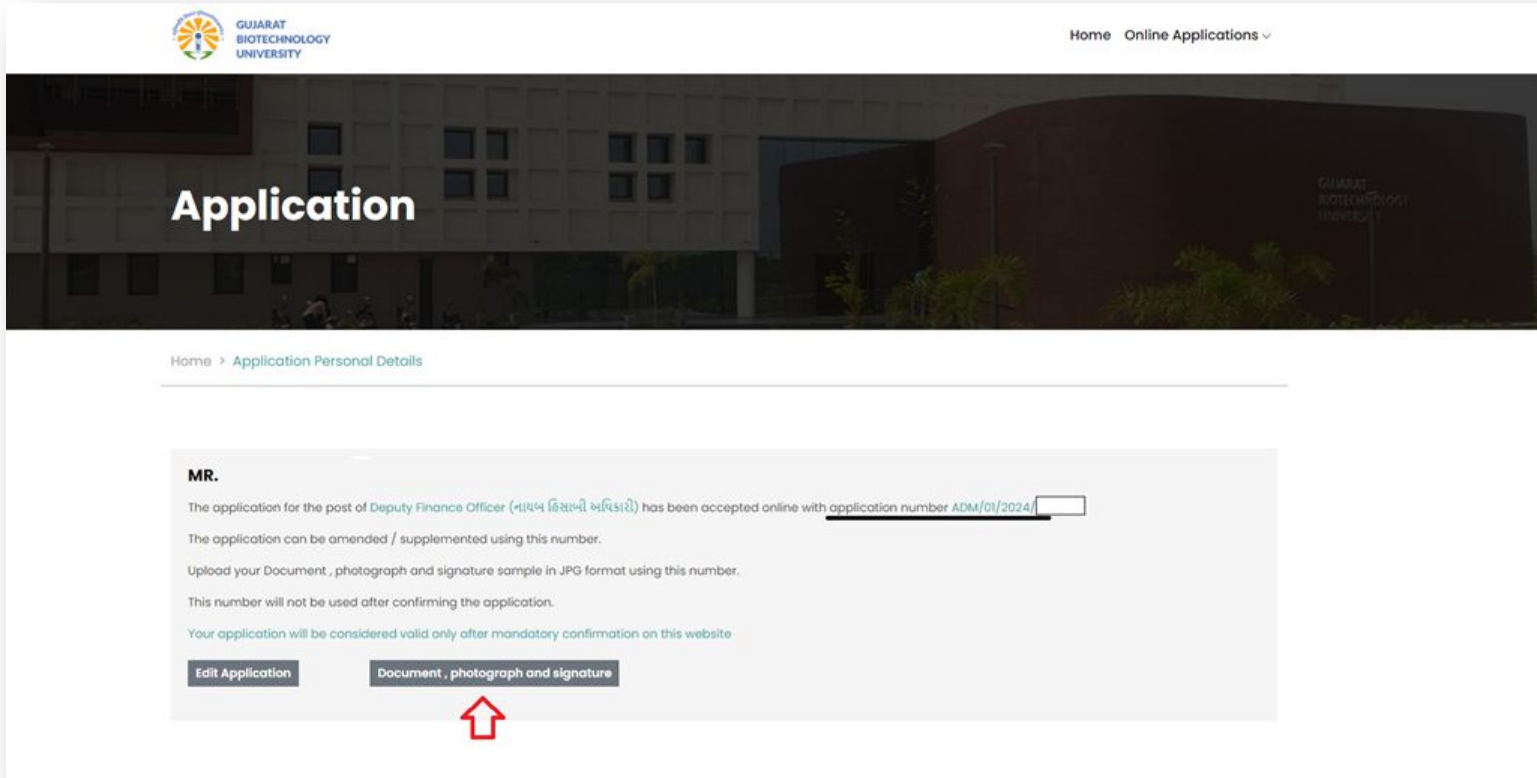
I declare that I have read and understood all the terms and conditions mentioned in the advertisement. I fulfill all the requirements for candidature/appointment, on the basis of which the above details are filled in the online application and I have the original documents available. I am able to present whatever document is demanded by the university at any time. The above mentioned details are true and correct to my knowledge and belief and if any of the details are incorrect or the documents are found to be defective then my candidature/appointment is subject to revocation at any stage ab initio and I will be liable for criminal proceedings. I agree to it and the decision of the university in this matter will be final and it is binding on me.

Note: Your application will be considered valid only after mandatory confirmation on this website.

Yes  No



After saving your details, an application number will be generated. Now, upload your photo, signature, and other documents by click on Document, Photograph and Signature: [Click Here](#)



The screenshot shows the Gujarat Biotechnology University website. At the top left is the university logo and name. At the top right are navigation links for 'Home' and 'Online Applications'. A large banner image of a building is in the background with the word 'Application' in white text. Below the banner is a breadcrumb trail: 'Home > Application Personal Details'. The main content area is a light gray box containing the following text:

**MR.**

The application for the post of Deputy Finance Officer (નામના ક્ષેત્રમાં અભિક્ષેપી) has been accepted online with application number ADM/01/2024/

The application can be amended / supplemented using this number.

Upload your Document , photograph and signature sample in JPG format using this number.

This number will not be used after confirming the application.

Your application will be considered valid only after mandatory confirmation on this website

At the bottom of this box are two buttons: 'Edit Application' and 'Document , photograph and signature'. A red arrow points to the 'Document , photograph and signature' button.

# Upload your photo, signature, and all appropriate documents in a specific format and condition.

## Upload Document / Photo / Signature

Home > Upload Document / Photo / Signature

Name  Application Number  Birth Date (dd/mm/yyyy)

**Upload Photograph: \***

Note : Quality of Photograph should be Good Enough to Be Identifiable and Acceptable.  
Note : File size maximum limit is 100 kb.

Choose File  Download

Post-Graduation Certificate Certificate Uploaded Successfully

**Cast Category Certificate \***

Note : File size maximum limit is 1 Mb.  
Note : PDF file format only.

Choose File  Download

Category Certificate Uploaded Successfully


**Other Document**

Note : PDF file format only.

Choose File  No file chosen

Mandatory Documents **Uploaded Successfully**. To Confirm Your Application [CLICK HERE](#)

# Verify Mobile-Email /Pay Fees/ Confirm Application : [Click Here](#)



GUJARAT  
BIOTECHNOLOGY  
UNIVERSITY

Home Online Applications ▾

## Verify Mobile-Email /Pay Fees/ Confirm

Home > [Verify Mobile-Email /Pay Fees/ Confirm](#)

Application Number  Birth Date (dd/mm/yyyy)

### Verify Your Mobile Number

An 6-digit Code Has Been Sent To \*\*7527 [Change](#)

Mobile Otp

### Verify Your Email

An 6-digit Code Has Been Sent To !  [Change](#)

Email Otp

Application for Post | Application Number | Name | Mother Name



# Verify Mobile-Email /Pay Fees/ Confirm Application : [Click Here](#)

## Verify Mobile-Email /Pay Fees/ Confirm


Home > Verify Mobile-Email /Pay Fees/ Confirm

Application Number  Birth Date (dd/mm/yyyy)

**Submit**

Application for Post  
**Deputy Finance Officer (ମାଧ୍ୟମ ଡିଭିଜନ ଅଧିକାରୀ)**

Application Number <input type="text"/>	Name <input type="text"/>	Mother Name <input type="text"/>
Address <input type="text"/>	District <input type="text"/>	PinCode <input type="text"/>
Mobile No <input type="text" value="**"/>	Gender <input type="text"/>	Birth Date <input type="text"/>
Fees <input type="text"/>	State <input type="text"/>	Category <input type="text"/>

 **Next**

Verify Mobile-Email /Pay Fees/ Confirm Application : [Click Here](#)

# Confirm Application

[Home](#) > [Confirm Application](#)

**MR. TEST TEST TEST**

**DEPUTY FINANCE OFFICER (નાયબ હિસાબી અધિકારી) - ( ADM/01/2024 )**

[Pay Fees Online](#)

# Verify Mobile-Email /Pay Fees/ Confirm Application : [Click Here](#)

The image displays a three-step process for online payment on the Gujarat Biotechnology University website. The background shows the university's logo and navigation menu.

**Step 1: Payment Method Selection**  
A mobile app interface titled "Gujarat Biotechnolo..." shows a list of payment options under "UPI, Cards & More":

- UPI / QR
- Card
- Netbanking
- Wallet

At the bottom, it displays "₹ 1 +Fee" and a "Pay Now" button. A timer indicates "This page will timeout in 24:58 minutes".

**Step 2: QR Code Scanning**  
The app interface shows a QR code with the instruction: "Scan the QR code using any UPI app on your phone like BHIM, PhonePe, Google Pay etc." Below the QR code is a "₹" symbol. A timer indicates "This page will timeout in 24:32 minutes".

**Step 3: Payment Confirmation**  
A green confirmation screen displays a checkmark icon and the text "Payment successful" followed by a "₹" symbol. Below this, it shows "Gujarat Biotechnology University", the date "Mar 30, 2024 | 02:28 PM", and the transaction ID "UPI | pay\_N: ". A "Redirecting in 5 seconds..." message is at the bottom.

# Verify Mobile-Email /Pay Fees/ Confirm Application : [Click Here](#)



GUJARAT  
BIOTECHNOLOGY  
UNIVERSITY

gbu.edu.in says

IMPORTANT : VALUES OF SUBMITTED FORM WILL BE TAKEN AS FINAL . DEPARTMENT WOULD NOT BE RESPONSIBLE FOR ANY ERROR ON YOUR PART . FORM ONCE SUBMITTED CAN NOT BE CHANGED . CLICK OK TO CONFIRM APPLICATION .

OK

Cancel

Home Online Applications ▾

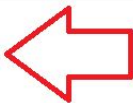
## Confirm Application

Home > Confirm Application

**MR. TEST TEST TEST**

**DEPUTY FINANCE OFFICER (નાયબ હિસાબી અધિકારી) - (ADM/01/2024)**

Confirm Application



You will get confirmation Number. Request to note the confirmation number.



Home [Online Applications](#) ▾

## Confirm Application

[Home](#) > [Confirm Application](#)

MR.

**DEPUTY FINANCE OFFICER (નાયબ હિસાબી અધિકારી) - ( ADM/01/2024 )**

Your application is successfully confirmed. application confirmation number is

After confirm application, You can check payment status, Print application, Find/Forgot Application/confirmation number from



GUJARAT  
BIOTECHNOLOGY  
UNIVERSITY

Home Online Applications ▾

- Apply
- Edit Application
- Upload Document / Photo / Signature
- Verify Mobile-Email/Pay Fees/Confirm
- Check Application Status
- Print Application Form
- Find Application Number
- Find Confirmation Number

## Confirm Application

Home > Confirm Application

MR.

**DEPUTY FINANCE OFFICER (નાયબ હિસાબી અધિકારી) - (ADM/01/2024)**

Your application is successfully confirmed. application confirmation number is

To track your application, enter your details: [click here](#).

The screenshot displays the Gujarat Biotechnology University website. At the top left is the university logo and name. At the top right are navigation links for 'Home' and 'Online Applications'. A large banner features the text 'Be a part of GBU, India's First Biotechnology University Partnership with University of Edinburgh (UoE)' and two buttons: 'Advertisement & Other Details' and 'How To Apply'. Below the banner, the 'Current Opening' section includes the text 'Know your worth and apply for job that qualify your life' and three buttons: 'View All', 'Find Application No', and 'Find Confirmation No'. To the right is a 'Track Application' form with fields for 'Application Number' (example: 12365478) and 'Date of Birth' (format: DD/MM/YYYY), and a 'Submit' button. A large red arrow points from the 'Submit' button to the 'Application Stage' section. The 'Application Stage' section shows a progress bar with five steps: 01 Application (COMPLETED, 30/03/2024), 02 Upload Photo & Signature & Document (COMPLETED), 03 Payment (COMPLETED), 04 Otp Verification (COMPLETED), and 05 Print (PRINT).

GUJARAT BIOTECHNOLOGY UNIVERSITY

Home Online Applications

Be a part of GBU,  
**India's First Biotechnology University**  
**Partnership with University of Edinburgh (UoE)**

Advertisement & Other Details How To Apply

**Current Opening**  
Know your worth and apply for job that qualify your life

View All Find Application No Find Confirmation No

**Track Application**

Application Number  
eg : 12365478

Date of Birth  
DD/MM/YYYY  
(DD/MM/YYYY)

Submit

**Application Stage**

Home > Application Stage

01 Application (COMPLETED) 30/03/2024

02 Upload Photo & Signature & Document (COMPLETED)

03 Payment (COMPLETED)

04 Otp Verification (COMPLETED)

05 Print (PRINT)

To Know or Forgot your application number: [click here](#)



Home Online Applications ▾

## Know Your Application No

Home > Know Your Application No

Post \*

Select ▾

Mobile No \*

+91 Mobile No

Birth Date (dd/mm/yyyy)

Birth Date

Submit



To Know or Forgot your Confirmation number: [click here](#)



Home Online Applications ▾

## Know Your Confirmation No

Home > Know Your Confirmation No

Post \*

Select ▾

Mobile No \*

+91 Mobile No

Birth Date (dd/mm/yyyy)

Birth Date

Submit

# Important Link

1	Apply	<a href="#">Click Here</a>
2	Edit Application	<a href="#">Click Here</a>
3	Upload Document / Photo / Signature	<a href="#">Click Here</a>
4	Verify Mobile-Email /Pay Fees/ Confirm	<a href="#">Click Here</a>
5	Check Application Status	<a href="#">Click Here</a>
6	Print Application	<a href="#">Click Here</a>
7	Know Your Application No	<a href="#">Click Here</a>
8	Know Your Confirmation No	<a href="#">Click Here</a>
9	Track Your Application	<a href="#">Click Here</a>

Applicants are advised,

- To check their email for the application number, confirmation number, payment details, OTP etc.
- Current Admin Staff Recruitment Details: [Click Here](#)
- General Update about Recruitment: [Click here](#)
- University Official website: [Click Here](#)

**Thank You**