



Gujarat Biotechnology University

(An initiative of Department of Science and Technology, (DST), Govt. of Gujarat)

Gujarat International Finance Tec-(GIFT) City,

Gandhinagar-382355

www.gbu.edu.in

Advt.:GBU/Legal/2024/01

Dated: 30/10/2024

EXPRESSION OF INTEREST

Empanelment of legal Firm

Applications are invited from the law firms working in the area of Intellectual Property Rights for empanelment for filing of patents etc. for GBU, Gandhinagar. For details, please visit the University website www.gbu.edu.in. The last date of receipt of applications is 14th November 2024 till 5:00 PM only.

Registrar



Expression of Interest (EOI) for
Empanelment of Intellectual Property Firms for Handling of
IP Applications and Other IP Related Work of GBU Gandhinagar

GBU wishes to empanel IPR **Organization/law Firm/Company** to predominantly handle its patent applications and also for other forms of IP in India and invites expression of interest. The selection and empanelment of the IP firm will be based on an internal evaluation process. **GBU** reserves the right to shortlist firms at any point of assessment of their credentials for the empanelment. The advertisement does not constitute and will not be deemed to constitute any commitment on the part of **GBU** for the empanelment. **GBU** reserves the right to reject any EOI if it is not in the given format, at any time, a material misrepresentation is made or uncovered, or the firm does not respond promptly and thoroughly to requests for supplementary information required for the evaluation of the EOI. The other terms and conditions are as follows.

1. The responding IP firm must be registered under Indian Law and should have good standing for at least a period of 1 years.
2. Firm must have experience patent applications for clients based in India.
3. The Indian IP firm should possess professional expertise specially in handling patent applications in the field of science related inventions. (**Organization/Firm/Company** should submit the certificates or the documentary evidence for it)
4. The applying firms should be able to provide services for Filing, prosecution, maintenance, opposition, litigation, revocation, restoration and any other proceedings in respect of patents and all other forms of IP related work comprising services for copyright matters, design, trademark, layout design, etc. (**Organization/Firm/Company** should submit the duly signed undertaking on their letter head)
5. The applying firms should be able to provide services for other IP related work comprising drafting of agreements, MOU, Freedom to operate searches, assistance in licensing and other IP management matters like IP audit, IP valuation, commercialization strategy and



- opinion/advice relating to IP matters. (**Organization/Firm/Company** should submit the duly signed undertaking on their letter head)
6. It is desired that applying firm has an established network of foreign attorneys to handle the assigned work with respect to GBU patent applications and other forms of IPs.
 7. GBU reserves the right to reject any EOI without assigning any reason. GBU reserves the right to ask for any other information required for the evaluation of the EOI.
 8. Applying firms are required to provide undertaking that they fulfil all the requirements of this EOI.
 9. After empanelment of the firms, the University administration is free to allot any patent or IPR related work to any empaneled firm. No **Organization/Firm/Company** can raise any objection in this regard. The empanelment does not guarantee to the **Organization/Firm/Company** that they will be given any work. The University is free to give any or all work to any empaneled **Organization/Firm/Company**.
 10. The University may remove any **Organization/Firm/Company** or all **Organization / Firm / Company** from empanelment at any point of time without assigning any reason.
 11. University may cancel the process of empanelment without assigning any reason.
 12. Any terms and conditions any be modified or added before finalization of the empanelment process on recommendation of the committee.
 13. Please mention following on the top of the envelop “**Application for the empanelment of IPR firm at GBU**”.
 14. In case of any query in this regard write email to registrar@gbu.edu.in at least 7 days before the last date of submission of application.
 15. Last date of application is **14th November, 2024 till 5:00 PM** only.
 16. The professional fee will be paid as per the rates approved by the competent authority (**Annexure-I**). The empaneled firm will be responsible to forward all the communications received from the patent office (and the responses submitted by your firm along with all the documents) to the inventors and the In- charge of the patent office of the University, during the process till and after the grant of the patent application.
 17. The empaneled firm will be responsible for completing the process of filing the Indian Patent Application (or Design Application) assigned to your firm. The empaneled firm will also be responsible for completing the process of the assigned application, including all steps till grant and maintaining patent, even if your empanelment with the **GBU** is terminated as per terms and conditions of EOI at any point of time. If your firm will not



complete all the steps as per the scheduled dates, the remaining work of that application will be transferred to another firm and your firm will be responsible to pay the charges for the remaining work to that firm as per actual. All other terms and conditions will be applicable as per the EOI and as per the undertakings submitted by your firm.

18. All Government fee of patent office for all steps of filing Indian patent application including provisional application filing fee, complete application filing fee, early publication fee, request for examination fee / expedite examination fee, name inclusion of inventor fee, fee for mentioning of inventors names on grant certificate, hearing notice fee, patent maintenance fee, assignment change fee paid, fee for any corrections and any other fee paid to patent office of Government of India will be paid as per actual to your firm.

The complete filed EOI may kindly be sent to:

Registrar,

Gujarat Biotechnology University

Gujarat International Finance Tec- GIFT City,

Gandhinagar-382355



IPR Firm Empanelment Application

1. Name of the Organization/Firm/Company: _____

2. Registered address of the Organization/firm/Company: (Attach Copy of Certificate):

3. Registration details of the Organization/firm/Company: (Attach Copy of Certificate):

4. Name of the Lead Patent Agent and other patent agents along with their areas of specialization: _____

5. Registration Number of Lead Patent Agent:

_____ Date of registration Lead Patent

Agent: _____

6. Qualification of the Lead Patent Agent: _____

7. Whether Lead patent Agent has first degree in Science / Engineering as per Section 126 of the Patents Act 1970 (Yes/No): _____

Please specify the name of degree (Attach a copy of degree certificate and duly signed detailed biodata of lead patent agent): _____

8. Intellectual Property Professional Service Charges for filing and maintaining patents – The payment of professional charges will be as per the approved rates of the University (Anexure-1) and all types of Govt. fee will be paid as per actual.

Following items shall not be included in the above schedule of rates.

- The Govt. / Statutory fee as per the (applicable) Schedule 1 of the Patents Act 1970;
- Taxes as per applicable rates.

No visiting charges or any other charges will be paid to the company/firm/agent except above said fee. All a document attached with application should be duly signed.



Tender application fee Rupees 1500/- should be paid through DD mode and Bankers Cheque number and other transaction details should be attached with this tender application.

The registration fees for EOI shall be paid in the following account through Cheque:

Account number: 38260076414

IFSC : SBIN0064482

Account Name : GUJARAT BIOTECHNOLOGY

UNIVERSITY Attached all relevant certificates.

Dated: _____

Authorized Signatory with stamp
(Name and signature)

Name and details of the attachments along with the attachment number: -



GBU/Legal/IPR/2024-25

Date: /10/2024

Annexure-I

The proposed rates for filling Indian Patent Application, Design Application, and change of name of applicant are as follows,

Sr. No.	Items (sr. no. 1 to 5)	Lowest rate in INR (Excluding Taxes & Excluding Statutory & Excluding Govt. Fee)
1	1.1 Prior art search (Indian)	20000
	1.2 Drafting a Provisional patent application	
	1.3 Drafting and filing a complete specification (including all steps /processes like filing application)	
	1.4 Filing E-application	
	1.5 Request for Expedited Examination	
	1.6 Response for FER	
	1.7 Hearing (Discussion/hearing at Patent office during prosecution of application per appearance)*	
	1.8 Maintenance of Patent for 10 Years	
2	2.1 Prior art search of design (Indian)	5000
	2.2 Drafting a Provisional design application	
	2.3 Drafting and filing a complete specification (including all steps /processes like filing application)	
	2.4 filing E-application charges	
	2.5 Request for Expedited Examination	
	2.6 Response for FER	
	2.7 Hearing (Discussion/hearing at Patent office during prosecution of application per appearance)	
	2.8 Maintenance of Design for 10 Years	
3	Charges for change of name of applicant before grant of application (in case of already filed patent applications)	750
4	Charges for change of name of applicant before grant of application (in case of already filed patents)	1500

REGISTRAR, GBU