



No.: GBU/Adm/GAD/Internal Circular/127 /2023/289

Dt. 22/08/2023

**Circular**

Subject: Meticulous use of Electricity and Water in GBU campus

Ref.: GoG Circular No. GAD/MSM/e-file/1/2023/5363/T Dt. 21/08/2023

GBU Family is committed to the Sustainable Development Goals and adheres to meticulous usage of electricity and water resources to ensure greener earth. To save electricity and water resources and to prevent wastage of the same, the following steps are essential for all the members of the GBU Family.

1. We need to switch off all the electronic devices when not in use, especially during lunch and break time to save electricity.
2. We need to switch off all the electronic devices while we are not in the office / classroom / laboratory or any common areas to save electricity.
3. We need to make sure that we avoid using electric lights and bulbs to the extent sunlight is available.
4. We need to make sure that there is no wastage of water / electricity in the toilets and washroom areas.
5. We need to ensure that there is no water leakage at any place, and if detected, immediately inform the Estate Department of further actions.

It is reiterated that saving electricity and water is the need of the hour and it is our collective responsibility to ensure meticulous usage of the resources provided.

This circular is issued in the interest of the conservation of natural resources at GBU.

Registrar

Encl.: As above

Copy to:

1. All the Staff including project staff at GBU.
2. All the Students of GBU.
3. ERP Coordinator for uploading on GBU ERP
4. Team IT to upload on GBU's Website

