

GUJARAT BIOTECHNOLOGY UNIVERSITY
EXAMINATION DEPARTMENT

GBU/ADM/243/2022-23/241

Date: 29/05/2024

OFFICE ORDER

Sub: Reconstitution of Examination Committee

With reference to the meeting held on 24.05.2024 and the approval on the office note no.: GBU/Adm/e-file/265/2024/0167/Admin dated 28.05.2024, the competent authority of GBU had approved the re-constitution of examination committee at GBU as per the following;

Sr. No.	Name	Membership
1	Dr. Sudheer P, Associate Professor	Chairperson
2	Dr. Dhaval Patel, Assistant Professor	Member
3	Dr. Sudepta Panda, Assistant Professor	Member
4	Dr. Rohini Nair, Assistant Professor	Member
5	Dr. Vivek Verma, Assistant Professor	Member
6	Dr. Nitin Trivedi, Assistant Professor	Member Secretary

The above committee shall be accountable for all the works related to examination for M.Sc. and Ph.D. programs at GBU and shall prepare the detailed SOPs for approval of DG, GBU for conduction and completion of all the tasks related to Examination as per the norms of GBU. The member secretary of examination committee shall be the key point contact for ERP, ABC and NAD projects implemented at GBU and all the necessary credentials shall be transferred as the committee came to existence through office order. As per the Instructions of the competent authority, all the results are to be passed by the Registrar, GBU for maintaining records. The Examination Department shall be the line department for providing all the necessary support as per the SOP of the Examination Committee.

This order is issued with the approval of the competent authority of GBU on the office note.

Deputy Registrar

To: All the members of committee for necessary actions.

Copy to:

1. PA to DG, GBU
2. PA to Registrar, GBU
3. PA to Director, GBU
4. All HoDs and Officers of GBU for information and necessary actions, if any.
5. All Faculty and Staff of GBU for information and necessary actions, if any.
6. All the students and fellows of GBU for information.
7. IT Department to put it on GBU Website and ERP