

GUJARAT BIOTECHNOLOGY UNIVERSITY
ACADEMIC DEPARTMENT
Office Order for Upcoming Academic Council Meeting

GBU/ADM/243/Registrar Office/ 486

Date: 16.08.2024

Read: -

- (1) Approved Note No. GBU/Adm/e-file/265/2024/0590/Admin
- (2) GBU Academic Council 1st Meeting MoM and Office Order
- (3) GBU Academic Council 2nd Meeting MoM and Office Order
- (4) Office Order GBU/ADM/127/2022-23/999 dated 23/12/2022

The Competent Authority of GBU had approved the following indicative agenda for the upcoming Academic Council Meeting. Agenda as per the Ref. (4) above needs to be submitted by Col. (C) staff / committee in both hard as well as soft copy (academics@bgu.edu.in) so that Academic Department can compile agenda for upcoming Academic Council Meeting.

No (A)	Agenda Item (B)	Action Taken and Agenda Submission By (C)	Reference Document (D)
1	Empowerment of Director, GBU for all Academic matters	Shri Vimal Shah HoD Academics	Office Order
2	Appointment of Dean (Academics)	Shri Anas Mansuri HoD Establishment	Office Order
3	Appointment of Dean (Research)	Shri Anas Mansuri HoD Establishment	Office Order
4	Appointment of HoD (PBT)	Shri Anas Mansuri HoD Establishment	Office Order
5	Appointment of HoD (IBT)	Shri Anas Mansuri HoD Establishment	Office Order
6	Appointment of HoD (MBT)	Shri Anas Mansuri HoD Establishment	Office Order
7	Appointment of Regular Academic Staff at GBU	Shri Rajeshveer Maurya Officer in Charge for Academic Recruitment	Comprehensive Report
8	Appointment of Contractual Academic Staff at GBU as approved in BoG	Shri Anas Mansuri HoD Establishment	Comprehensive Report
9	Academic Calendar of Batch - 1 (Sem - 1 to 4)	Shri Vimal Shah HoD Academics	Office Order
10	Academic Calendar of Batch - 2 (Sem - 1 to 4), Dissertation Supervisor Allocation, Electives Distribution, UoE Going Students Selection	Shri Vimal Shah HoD Academics	Office Order
11	Academic Calendar of Batch - 3 (Sem - 1 & 2)	Shri Vimal Shah HoD Academics	Office Order
12	Academic Planning for Academic Year 2024-25 (including UoE Faculty visit at GBU)	Dr. Rakesh Rawal Dean (Academics)	Comprehensive Report
13	Report of Credit Structure Normalization for Batch 1, 2 & 3.	Dr. Rakesh Rawal Dean (Academics)	Comprehensive Report
14	Report of M.Sc. Admission 2023	Dr. Sangram Lenka, Member Secretary of M.Sc. Admission Committee	Comprehensive Report

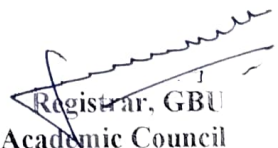
15	Report of Ph.D. Admission 2023	Ms. Himani Peshavaria, Convener of Ph.D. Admission Committee	Comprehensive Report
16	Report of Ph.D. Supervisors along with DAC report	Respective Ph.D. Supervisors	Comprehensive Report
17	Report of M.Sc. Admission 2024	Shri Vimal Shah Chairperson of SRSRG	Comprehensive Report
18	Report of Ph.D. Admission 2024	Dr. Sudheer P. Singh, Convener of Ph.D. Admission Committee	Comprehensive Report
19	Report of the Curriculum Review of the Curriculum submitted by UoE	Shri Vimal Shah HoD Academics	Office Order / OM & MoM
20	Board of Studies and Board of Studies Working Group Report for approval	Dr Varun Shah Convener of BoS	MoM of BoS and Action Taken Report
21	Report of JWG as per the GBU UoE Collaboration Agreement and Action Taken Report	Shri Sumit Sharma HoD, GBU-UoE Collaboration Agreement	MoM and Office Orders
22	Report of Examination Committee, Marksheet Format, Certificate Format, Degree Certificate Format	Dr. Nitin Trivedi Member Secretary of Examination Committee	Comprehensive Report and MoM
23	Core Grant Disbursement to GBU Faculty	Shri Vimal Shah HoD Academics	Office Order
24	Report of Core Grant Research Projects of GBU	Dr. Sudhir P. Singh Dean (Research)	Compilation of Reports provided by the Faculty of GBU
25	Report of Extra Mural Research Projects at GBU	Dr. Sudhir P. Singh Dean (Research)	Compilation of Reports provided by the Faculty of GBU
26	Report of Research Advisory Committee of UoE as per the 5th BoG	Dr. Priyanka Kumari Member Secretary of the committee	Comprehensive Report and MoM
27	Report of Industry Committee and Placement of GBU Students and its proceedings	Shri Chirag Rathod Member Secretary of the Committee	Comprehensive Report and MoM
28	Report of SSIP (Start-Up and Innovation) Activities against the Grants received from GoG	Dr. Tarun Sharma SSIP Coordinator	Comprehensive Report
29	Report of Startup and Incubation Support Committee (SISC)	Dr. Sudhir P. Singh Member Secretary	Comprehensive Report and MoM
30	Report of CIF Policy and Implementation	Dr. Imran Pancha Secretary	Comprehensive Report
31	Report of Anti-Ragging Committee at GBU along with Compliance Report	Dr. Nisha Singh Member Secretary	Comprehensive Report
32	Report of Curricular, Co-Curricular, Extra-Curricular, Cultural and Sports Activities and Student Life at GBU by Respective Faculty and /or Organizing Committee	Dr. Rakesh Rawal Dean (Academics)	Compiled Comprehensive Report

33	Report of the Clubs at GBU	Presidents of the Clubs at GBU	Action Taken Report and Event Calendar
34	Report of Intellectual Property Committee of GBU	Dr. Priyanka Kumari Member Secretary	Comprehensive Report
35	Report of the various off campus visits by GBU Faculty	Dr. Rakesh Rawal Dean (Academics)	Compiled Comprehensive Report
36	Reports of various visits happened at GBU	Dr. Priyanka Kumari R&BDM	Compiled Comprehensive Report
37	Report of the External Meetings happened at GBU – PAC1 & PAC2	Nodal Officer of the respective events	Comprehensive Report
38	SOP of the Disbursal of Student Stipend at GBU	Shri Vimal Shah HoD Academics	Office Order
39	SOP of the Core and Extra Mural Grants Research Administration at GBU	Shri Vimal Shah HoD Academics	Office Order
40	Report of MoU Committee of GBU	Dr. Priyanka Kumari, R&BDM	Comprehensive Report
41	Report of UGC SWAYAM at GBU	Dr. Surya Ramchandran UGC SWAYAM Coordinator	Comprehensive Report
42	Report of NEP compliances and implementation at GBU	Dr. Surya Ramchandran NEP Coordinator	Comprehensive Report
43	Report of the Stipend to the students going to UoE	Shri Vimal Shah HoD Academics	Office Order
44	Report of GBU Library	Dr. Mahesh Solanki Librarian of GBU	Comprehensive Report
45	Report of all the Academic procurement at GBU	Shri Anas Mansuri HoD Purchase	Comprehensive Report and MoM of Purchase Committee

It is instructed to all the staff of GBU that,

- The agenda as mentioned above must be submitted withing 7-10 working days to the Academic Department in both hard and soft copy as per the format and methodology approved for submission of agenda along with all required documents.
- All the Committee, Cells and Groups are required to submit the report to the Academic Council. Kindly submit NIL report if there are no information to be provided to the Academic Council.

This order is issued with the approval of the competent authority of GBU on the office note of the Academic Department of GBU.


Registrar, GBU
& Member Secretary, Academic Council

Copy to:
All concerned.