



**NOTICE INVITING TENDER (NIT) FOR PURCHASE OF PLANTS AND
ACCESSORIES AS LISTED IN ANNEXURE**

Subject:

Supply plants as listed in the bids and provide care support for a period of 03 months and Maintain the same at Garden Area at Gujarat Biotechnology University (GBU), Gandhinagar.

1. TENDER DETAILS

- Tender Publication Date: 04-06-2025
- Estimated Tender Value: Rs. 3,00,000/-
- Tender Fee (Non-Refundable): Rs. 1,500/-
- EMD (Earnest Money Deposit): Rs. 9,000/-
- Last Date of Submission: 21-06-2025 (up to 12:00 Hrs)
- Date of Technical Bid Opening: 21-06-2025 at 14:00 PM
- Date of Financial Bid Opening: To be intimated to technically qualified bidders
- Mode of Submission: Offline/Physical in sealed envelope
- for any query you may meet maintenance department on or before 18.06.2025

2. SCOPE OF WORK

The bidders shall undertake supply of plantation, its beautification and maintenance of it for a period of 90 days at GBU's designated garden area. The detailed scope is:

- a. Supply and Plantation:
 - Aglaonema Plant
 - Dracaena Yellow Plant
 - Pankha Palm
 - Bird of Paradise
 - Heliconia
 - Umbo Croton
 - Banana Croton
 - Greenri Square Pot (20")

- HD Square Pot (14")
- Greenri Tray (2 ft)
- Soil, Vermi Compost, Coco Peat
- b. **Beautification Work:**
 - Flower beds, edging, decorative plant layout
 - Use of ornamental pots and vertical trays
 - Turf laying and trimming
 - Pathway beautification and soil enrichment
- c. **Maintenance (03 months):**
 - Daily watering and sweeping
 - Plant trimming and replacement
 - Soil nourishment with organic inputs
 - Pesticide/insecticide as needed

3. ELIGIBILITY CRITERIA

- Experience: Minimum 3 years in similar horticultural work or nursery work
- Turnover: Minimum average turnover of Rs. 50 Lakhs in the last 3 years
- Registration: horticulture-related trade license
- Blacklisting: Declaration of not being blacklisted by any Govt. organization
- Committee may evaluate technical capacity to serve at campus possibility

4. SUBMISSION OF BIDS

Bidders shall submit two separate sealed envelopes:

- **Envelope A (Technical Bid):**
 - Tender Fee DD (Rs. 1,500/-)
 - EMD DD/Bank Guarantee (Rs. 9,000/-)
 - Company profile and Eligibility documents
 - Work experience and client references
 - Detailed scope compliance
 - Plant nursery source confirmation

- **Envelope B (Financial Bid):**

- Quoted price inclusive of GST for:
- Supply and plantation of all plants and accessories
- 03-month maintenance services
- Transportation and installation charges

5. TERMS AND CONDITIONS

- Preference will be given to the vendor who is nearest to the GBU and will be able to provide the services. Further, the Gandhinagar bidder is eligible to participate.
- The pre-visit will be arranged by the bidder for committee and will provide all assistance in the visit.
- The quoted rate must be inclusive of all taxes.
- No additional cost will be entertained post award.
- The contractor shall arrange all material, tools, labor, water, and compost.
- Work must begin within 7 days of work order issuance.
- GBU reserves the right to accept/reject any tender without assigning reason.
- The contract may be extended based on satisfactory performance.
- Non-performance may attract penalties up to 15% of the contract value.
- The contractor should support plant maintenance 90 days after award of LOI and replace the plants if die during this period of time for any reasons.

6. EVALUATION METHODOLOGY

- **Stage 1:** Technical Bid evaluation as per eligibility and scope compliance
- **Stage 2:** Financial Bid opening of technically qualified bidders
- Final Award: Based on L1 (Lowest Quote) inclusive of full scope

7. IMPORTANT NOTES

- Site inspection prior to bidding is recommended.
- Final BOQ and layout will be shared post technical shortlisting.
- Download tender format from: <https://www.gbu.edu.in/>

Registrar

Gujarat Biotechnology University, Gandhinagar

Annexure -I

Annexure: List of Items for Procurement

Sr. No.	Description	Quantity
1	Ceramic Square Pot 20"	2
2	HD Pot Square 14"	12
3	Ceramic Tray 2ft	70
4	Wooden Stand	1
5	Soil	1
6	Vermi Compost	20
7	Cocopeat	20
8	Moss Punkh	2
9	Dracaena Yellow	12
10	Aglaonema	20
11	Panchu Palm	20
12	Bird of Paradise	20
13	Heliconia	20
14	Umber Croton	10
15	Buntia Croton	10
16	Song of India	20
17	Dracaena	20
18	Croton Yellow	20
19	Red Machera	5
20	Rosia Palm	5
21	Mix Plants (Misc.)	1 lot
22	Pebbles Bag	1

Address to: The Registrar, Gujarat Biotechnology University, Near GIFT City, Gandhinagar - 382355