



Gujarat Biotechnology University

Department of Science and Technology,
Government of Gujarat

No.: GBU/ITS/e-file/265/2023/0205/Admin

Date: As per digital signature

Office Order

Sub.: To enable two factor authentication (2FA) in GBU's email ID

GBU is using in-built email services of Google Workspace (erstwhile GSuite) for official email communication. GBU has provided email IDs to all staff members including faculties and administrative staff, students, research staff etc. It has 1) Ample & Secure Storage, 2) Seamless Integration with Google Workspace Tools i.e. Google Drive, Docs, Sheets, Calendar, Meet, and Classroom., 3) Advanced Search & Filters, 4) Security & Compliance and 5) Cross-Device Accessibility.

With the rise of cyber threats in academic and research environments, 2FA (Two-Factor Authentication) is essential for securing university Gmail accounts. 2FA is important:

1. To Prevent Unauthorized Access
2. To Protect Sensitive Data
3. To Reduce Phishing & Account Hijacking Risks
4. To Support Multiple Authentication Methods
5. To Build Trust in Digital Education Systems

CERT-In also have advocated use of strong authentication methods i.e. Two Factor Authentication (2FA), Multi Factor Authentication (MFA) in one of its advisories issued on "Best Practices against vulnerabilities while using Generative AI solutions" dated 26/03/2025.

Therefore, to safeguard GBU's Email Communication System it is hereby informed **to enable two factor authentication (2FA) in GBU's email ID by 1st October, 2025.** Email Users can enable it by seeing video guide: <https://www.youtube.com/shorts/xyrAz7etkQc>. Users who are not able to perform the said enablement shall take help from IT Dept.

To,

- All Officers
- All Faculties
- All Staff Members
- All Students and Research Staff Members
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PA to Registrar

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Approved By: Registrar, Admin, GBU

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