



Gujarat Biotechnology University
Department of Science and Technology,
Government of Gujarat

No.: GBU/WEBSITE/e-file/265/2025/0235/IT-PF1/266 Date: as per e-sign
OFFICE ORDER 01/07/2026

Subject: Nomination of Departmental Nodal Officers for Providing Content for Development of the New University Website

The University is in the process of developing its new official website through Gujarat Informatics Limited (GIL). A comprehensive website menu structure has been conceptualized in line with the University Grants Commission (UGC) Guidelines on Public Self-Disclosure by Higher Education Institutions and the requirements of Gujarat Biotechnology University.

In order to facilitate timely collection, verification, and updating of information, documents, photographs, and other relevant content for the respective sections of the website, the officers indicated in the enclosed Annexure are hereby designated as the Departmental Nodal Officers (Single Point of Contact) for their respective Departments/Sections.

The concerned Nodal Officers shall coordinate with the faculty members, officers, and staff of their respective Departments/Sections and ensure that the requisite content, along with supporting documents, photographs, and other relevant information, is furnished to the Information Technology Department in the prescribed format within the stipulated timeline.

The Information Technology Department shall coordinate with the designated Nodal Officers and Gujarat Informatics Limited (GIL) for development, review, and implementation of the new University website.

This issues with the approval of the Competent Authority.


Registrar

Encl.: Annexure – Proposed Website Menu Structure indicating the Departmental Nodal Officers.

To,

- All HoDs

Copy to:

- PA to DG
- Director
- IT Dept. / Select File

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Approved By: Registrar, Admin, GBU

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Main Menu	Sub Menu	Sub-Menu Level 2	Information to be given by (proposed)	
About GBU	Overview		HoD GAD	
	Vision & Mission		HoD GAD	
	Institutional Development Plan (IDP)			
	University at a Glance		HoD GAD	
	University Act & Statutes/ Regulations		HoD GAD	
	Recognition & Approvals	UGC 2(f), Other Approvals	HoD GAD	
	Accreditation & Rankings	NAAC, NIRF, Others	HoD GAD	
	Annual Reports		HoD GAD	
	Annual Accounts & Audit Reports		HoD Finance	
	International Collaborations		HoD Academics	
	National Collaborations		HoD Academics	
	Partnership with University of Edinburgh		HoD Academics	
	Governance & Administration	University Leadership	Director General	HoD Establishment
		Registrar	HoD Establishment	
		Finance Officer	HoD Establishment	
		Controller of Examination	HoD Academics	
		Ombudsperson	HoD GAD	
		Chief Vigilance Officer	HoD GAD	
Statutory Bodies		Board of Governors		HoD GAD
		Academic Council		HoD GAD
		Finance Committee		HoD Finance
		Board of Studies		HoD Academics
		Other Committees		HoDs of respective depts
Administrative Offices		Registrar Office		HoD Establishment
		Finance & Accounts Department		
		Establishment Department		
		Purchase & Stores Department		
		Information & Technology Department		
		Estate Department		
		Maintenance Department		
		General Administration Department		
Downloads	GR/ Circular/ Notifications / etc	HoDs of respective depts		
	Office Orders	HoDs of respective depts		
	Forms	HoDs of respective depts		
Academics	Academic Programmes	MSc Biotechnology	HoD Academics	
		PhD Programmes		
		Future Programmes		
	Academic Information	Academic Calendar		
		Curriculum & Syllabi		
		Regulations & Ordinances		
		Examination & Evaluation		
		Prospectus		
	Schools & Departments	Department of Animal Biotechnology		
		Department of Plant Biotechnology		
		Department of Medical Biotechnology		
		Department of Environmental Biotechnology		

		Department of Marine Biotechnology	
		Department of Computational Biotechnology	
	Academic Support	Library	University Librarian
		IQAC	HoD Academics
		Academic Collaborations	HoD Academics
Research & Innovation	Research Overview		Dean Research
	Research Domains	Animal Biotechnology	
		Plant Biotechnology	
		Medical Biotechnology	
		Industrial Biotechnology	
		Environmental Biotechnology	
	Research Projects		
	Publications		
	Patents & Technology Transfer		
	Research Funding Opportunities		
	Research Collaborations		
	Innovation & Entrepreneurship Incubation Centre		
	Start-ups		
	Consultancy Services		
Faculty & Scientists	Faculty Directory		HoD Academics
	Scientists		
	Visiting Faculty		
	Adjunct Faculty		
	Faculty Achievements		
	Faculty Awards		
	Faculty Recruitment		
Admissions	Why Study at GBU?		HoD Academics
	MSc Admissions		
	PhD Admissions		
	Eligibility Criteria		
	Admission Process		
	Fee Structure		
	Fee Refund Policy		
	Scholarships & Fellowships		
	FAQs		
	International Students		
Students	Student Portal		HoD Academics
	Student Handbook		
	Academic Support		
	Campus Life	Hostel Facilities	HoD Estate
		Sports Facilities	HoD Academics
		Student Clubs	
		Student Activities	
	Placement & Career	Placement Cell	HoD Academics
		Placement Statistics	
		Internship Opportunities	
	Student Support & Grievance	Student Grievance Redressal Committee	HoD Academics
		Anti-Ragging Cell	
		Internal Complaint Committee	
		Equal Opportunity Cell	
		SEDG Cell	
		Facilities for Divyangjan	HoD Establishment
		Health Facilities	

Facilities	Central Instrumentation Facility (CIF)		HoD Academics	
	Research Laboratories			
	Bioinformatics Facility			
	HPC Infrastructure			
	Library			Librarian
	Computer Centre			HoD IT
	Hostel			HoD Estate
	Sports Facilities			HoD Academics
	Medical Facilities			HoD Establishment
	Transport			HoD Academics
	Guest House		HoD Estate	
Careers	Faculty Positions		HoD Establishment	
	Administrative Positions		HoD Establishment	
	Project Positions		Respective faculties through HoD Academics	
	Recruitment Results		HoD Establishment	
	Reservation Roster		HoD Establishment	
Alumni	Alumni Association		HoD Academics	
	Alumni Registration			
	Distinguished Alumni			
	Alumni Activities			
News & Media	News		HoD Academics	
	Events			
	Achievements			
	Press Releases			
	Newsletters			
	Photo Gallery			
	Video Gallery			
	Social Media			
Mandatory Disclosure	UGC Compliance		HoD Academics	
	Annual Reports		HoD GAD	
	Annual Accounts		HoD Finance	
	Audit Reports		HoD Finance	
	RTI	Public Information Officer	HoD RTI/ Legal	
		Appellate Authority	HoD RTI/ Legal	
	Tenders		HoD Purchase	
	GeM Procurement		HoD Purchase	
	Policies	Academic Policies	HoD Academics	
		Research Policies	Dean Research	
		HR Policies	HoD Establishment	
		IT Policies	HoD IT	
	SOPs		HoD Academics	
	Study in India		HoD Academics	
		International Student Information		HoD Academics
Contact Us	Contact Directory		HoD GAD	
	Telephone Directory			
	Campus Location			
	Reach GBU			
	Feedback			
	Helpdesk			